

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

June 11, 2009

4:30 p.m.

Commissioner
RONNIE BEHNKE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Commissioner
RUSS PRICE

Commissioner
CRAIG VIOLANTE

Deputy Chief
BOB VAN HORNE

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:34 p.m. Commissioners present for the Call to Order: Behnke, Ryan, Price, Warfel and Violante. Also attending were Secretary Gratzler, Consultant Paul Witt, Attorney Kinnon Williams, Chief David Daniels, Deputy Chief Bill Flora, Battalion Chief Karl Rufener, Lieutenant Doug McDonald, Lieutenant Craig Soucy, Lieutenant Fred Heistuman, Firefighter Carl Pedersen, CAO Marti Wine, Communications Specialist Lisa Garvich, Linda Sartnurak and several citizens.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no citizen comments for agenda items.

CORRESPONDENCE:

Correspondence received consisted of a cash transmittal receipt in the amount of \$219,859.74 deposited to the Expense Fund.

FIRE CHIEF'S REPORT - Presented by Chief David Daniels

Personnel:

Former District personnel are in the process of updating their driver operator training to insure current documentation is on file.

Miscellaneous:

There is nothing new to report.

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Significant Incidents:

On May 28, 2009, a two car automobile accident occurred at 16000 140th Ave SE. This accident resulted in three red patients taken to Harborview.

UNFINISHED BUSINESS:

King County Housing Capital Needs Assessment Report – Special Meeting

The Workgroup provided initial review comments of the Needs Assessment Report. (Handout on file with the minutes)

The Workgroup recommended a Special Meeting of the Board to discuss the Potential projects included in the report and to develop a means for prioritizing the projects.

The Board will hold a Special Meeting on Thursday, July 16, 2009, at Station 13 starting at 5:00 p.m. regarding the King County Housing Capital Needs Assessment Report.

Fire Inspector Position:

Deputy Chief Bill Flora presented a PowerPoint on the Fire Inspection position. The presentation detailed the positive impacts the inspections have on our community.

There are 341 businesses in the Districts jurisdictional boundaries. A handout was distributed detailing the inspections that were performed in non-permitted occupancies for the period of May 20, 2009 to June 9, 2009. The report includes a breakdown of noted violations.

Commissioner Behnke requested a breakdown of inspection services provided during the first year of the contract (March 1, 2008 through February 29, 2009) between the district and the City of Renton.

Chief Daniels stated that he feels the City of Renton has fulfilled the terms of the contract. If the commissioners are not in agreement, a discussion is needed.

Attorney Kinnon Williams stated that inspection expectations need to be defined; and clear performance measures need to be laid out. He suggested that a monthly summary of inspections should be included in the Chief's report.

Commissioner Violante inquired as to what the standard is for number of inspections performed by an inspector per year.

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Deputy Chief Flora stated the industry standard is average two (2) inspections per day.

Attorney Kinnon Williams suggested the performance measures should include a monthly report that details occupancy types and re-inspects; the report could include how the engine company inspections tie into these inspections; how much time is spent with code enforcement coordination with King County; and if the two (2) inspection per day standard is not met, what factors are prohibiting completion of this criteria.

Consultant Paul Witt inquired if the inspections are a valued service that should be continued. He stated this is a policy decision that would be made by the Board.

Commissioner Violante questioned if one (1) FTE was necessary to provide inspections to the District. The contracted was negotiated to include a full time inspector, but is one (1) FTE necessary?

Communication Specialist Position:

Deputy Chief Bill Flora presented a PowerPoint on the Communication Specialist position. The presentation detailed the programs provided by this position, which includes newsletters, station tour coordination, coordination of firefighter visits in the community, preschool programs and firestoppers.

Deputy Chief Bill Flora is the Districts point of contact for public education.

The PowerPoint presentation is on file with the minutes.

CONSENT CALENDAR:

- a. Minutes of the Previous Meeting - May 28, 2009
- b. Expense Fund Vouchers No. 06012 through 06015-Amount \$8,764.36

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Ryan to approve the consent calendar as presented. The **MOTION CARRIED. (5-0)**

NEW BUSINESS:

NAEFO - 2009 Annual Convention:

The NAEFO Convention has been set for September 28 - 29, 2009. The agenda can be reviewed at www.naefo.org. This item will be included on the next agenda for approval for those commissioners interested in attending.

Fairwood Incorporation:

At the hearings held on May 26 -28, 2009, the Boundary Review Board

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Conducted a preliminary vote in favor of recommending the incorporation of a City of Fairwood.

IAFF Local 864 President/Lieutenant Doug McDonald inquired of the position of the Board on the proposed City of Fairwood. He felt that Commissioner Violante was speaking on behalf of the Board at the BRB hearings.

Linda Sartnurak stated that she also felt that Commissioner Violante spoke as a commissioner.

Commissioner Behnke reported the Board is not taking a position on City of Fairwood and/or annexation issues. This position has been clearly documented in the Commissioner Meeting minutes.

Consultant Paul Witt explained that Public Disclosure laws allow an elected official to identify themselves with the position they hold, though they are not speaking on behalf of the entire Board. He also explained that a Board can not take a position on a ballot measure that does not exist.

Commissioner Violante stated he agreed there was confusion by the BRB on his representation, however, he made it clear on numerous occasions that he was speaking as a citizen of Fairwood and a single commissioner, not on behalf of the board.

Commissioner Behnke stated the Board will review the BRB meeting minutes for clarification when they become available.

Station 17 – Cell Tower Lease:

Verizon Wireless announced their intent to relocate the generator and increase the antenna height at the Station 17 cell tower.

Attorney Kinnon Williams explained that the terms of the lease allow for this improvement. Verizon is required to go through the permit process for the proposed improvements.

Commissioner Warfel expressed concern for the districts liability in the event of fuel loss.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Price to approve the proposed improvements by Verizon Wireless with a provision that the District will have no liability in the event of fuel loss. The **MOTION CARRIED. (5-0)**

Attorney Kinnon Williams will review the proposed contract and insure a liability for fuel loss provision is included.

A schematic of the improvements was presented for review.

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CITIZEN COMMENTS:

IAFF 864 President/Lieutenant Doug McDonald announced that IAFF Local 864 will have their annual MDA "Fill the Boot" on July 17 - 18, 2009 from 9:00 a.m. - 1:00 p.m. This event will take place at Petrovitsky Rd / 180 Ave SE.

ONCE AROUND THE TABLE:

Commissioner Ryan congratulated Commissioners Behnke and Warfel on their unopposed election campaign.

Consultant Paul Witt announced that the Kent Fire Department is having the Dedication/Open House for Station 78 on Saturday, June 13, 2009, from 10:00 a.m. - 2:00 p.m.

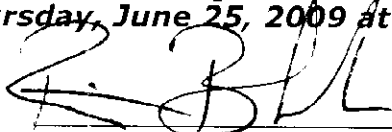
Consultant Paul Witt announced that Chief Mark Fitzgerald has retired effective, June 8, 2009, from King County Fire District 20 (Skyway).

EXECUTIVE SESSION:

There was no Executive Session.

The meeting was adjourned at 6:20 p.m.

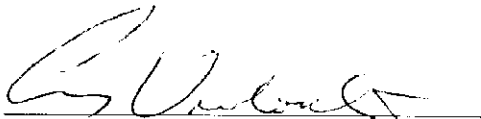
The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, June 25, 2009 at 4:30 P.M.**




Ronnie Behnke, Chair



Charlotte Ryan, Commissioner



Craig Violante, Commissioner



Russ Price, Commissioner



Mike Warfel, Commissioner

Deanna Gratzner, District Secretary

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WORKGROUP REPORTS:

Capital Facilities / Equipment:

Commissioner Price reported that Franklin County Fire District #5 has expressed interest in Apparatus 415 (1990 Darley/Spartan Fire engine).

Consultant Paul Witt continues to follow up with the party interested in the generator at Station 17. A Hold Harmless agreement has been prepared.

Consultant Paul Witt continues communication with Kent Kennedy/Draeger for the remaining SCBA's.

Consultant Paul Witt reported that Renton staff continues to work on a presentation to present to the commissioners for aid car replacement at Station 17.

Commissioner Price reported that ads have been run/flyers distributed for the sale of Apparatus 427 (Dodge Caravan). There have been no offers and/or interest in this apparatus. The workgroup will pursue the possibility of donation to a non-profit organization.

Community Relations:

Commissioner Ryan reported that a thank you letter was presented to the estate of Sigrid Wiberg for the generous donation that was made to the district.

Finance:

There was nothing new to report at this time.

Policy:

Commissioners Behnke and Ryan presented the Board, Consultant Paul Witt and Attorney Kinnon Williams with suggested policy and procedure deletions. Feedback has been provided and the workgroup continues their review.

Intergovernmental Relations:

There was nothing new to report at this time.

Risk Management:

There was nothing new to report at this time.

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Attachment Meeting Agenda
Chief's Report
PowerPoint Presentation
Inspection Activity Report
Cash Transmittal
King Co. Housing Cap. Needs Assess. Report – Workgroup Summary
Verizon Wireless Improvement Schematic