

"FINAL"

**King County Fire Protection District 40**

***Regular Commissioners' Meeting***  
**October 30, 2008**  
**4:30 p.m.**

**Commissioner**  
CRAIG VIOLANTE

**Commissioner**  
MIKE WARFEL

**Commissioner**  
CHARLOTTE RYAN

**Commissioner**  
RUSS PRICE

**Commissioner**  
RONNIE BEHNKE

**Deputy Chief**  
BOB VAN HORNE

**Board Secretary**  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Violante called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Violante, Behnke, Ryan, Price and Warfel. Also attending were Secretary Gratzner, Consultant Paul Witt, Attorney Kinnon Williams, Deputy Chief Van Horne, Battalion Chief Moe, Lieutenant Wallgren, FF Pedersen and Iwen Wang.

**UNFINISHED BUSINESS:**

Iwen Wang, City of Renton Finance Division Administrator, distributed the 2009 Contract Costing and Pay/Benefit Summary for the 2009 Contract for Services and provided an explanation for the methodology used to determine the cost. The contract allows for a 5.5% increase in the cost of wages; and 8% increase in blended benefits.

Consultant Paul Witt stated the contract will be adjusted at the end of 2009 due to the transfer of ownership of Station 13 and vehicles to the City.

Chief Van Horne will present a synopsis of the services the District is being provided by funding the Communications Specialist and Lead Inspector positions.

The Regular Meeting of the Board of Fire Commissioners was recessed at 4:51 p.m.

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### **PUBLIC HEARING CALL TO ORDER:**

Commissioner Violante called the 2008 Revenue Source and Benefit Charge Hearing to order at 4:51 p.m.

Consultant Paul Witt read an opening statement from the Hearing Process Overview pamphlet that was distributed to Board Members and Secretary Gratzer. A copy will be placed on file with these minutes.

Paul Witt presented the current 2008 Operational Budget Projection prepared on October 15, 2008. Anticipated operating budget decrease is \$1,342,460.00. (21.1 percent)

The anticipated 2008 ending balance of the expense fund is \$2,938,043.77 projecting that there will be adequate funds to cover the first three months (bow wave) of 2009. The 2009 estimated Revenue needs were outlined, which include the operating budget and debt reduction commitments for a total estimated need of \$5,938,968.00.

An estimate of 2009 revenue sources were provided based on documentation from King County's levy limit worksheet, BLS allocation, Valley Medical Center allocation and other sources such as excess levy bond collections.

Consultant Paul Witt outlined the District's needs to maintain the current level emergency medical and fire protection. Paul Witt recommends that the Board set the limit factor for the regular levy at the maximum allowable pursuant to RCW 84.55.090.

Consultant Paul Witt read a statement regarding the 2009 Benefit Charge from the pamphlet and supplemental memo. Paul Witt requested that the 2009 Benefit Charge be established at a rate not to exceed \$1,936,313.00, a decrease from the total Benefit Charge amount for 2008 accounting for 38.6 percent of the projected 2009 District operational expense, well below the 60 percent statutory limit. The Benefit Charge will be set by Resolution at the next meeting and is anticipated to be well below the not to exceed rate.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Behnke to set the Benefit Charge at a rate not to exceed \$1,936,313.00. The **MOTION CARRIED**.

There were no public comments regarding the Revenue Source and Benefit Charge Hearings.

Commissioner Violante declared the Hearings closed at 5:13 p.m.

### **REGULAR MEETING CALL TO ORDER:**

Commissioner Violante reconvened the Regular Meeting of the Board

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of Fire Commissioners for King County Fire Protection District 40 at 5:13 p.m. with those listed above in attendance.

### **CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no Citizen comments for agenda items.

### **CORRESPONDENCE:**

Correspondence received consisted of a cash transmittal receipts in the amount of \$4,635.14 deposited to the Expense Fund.

### **FINANCIAL REPORTS:**

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

### **FIRE CHIEF'S REPORT - Presented by Deputy Chief Van Horne:**

#### **Miscellaneous:**

Chief Daniels will present his annual State of the Department address on December 18th, 19th and 20th at Station 13. The Board is invited to attend.

Deputy Chief Van Horne inquired of the possibility of using Station 13 and 17 as drop off points for the holiday food and toy drive. The Board requests that citizens in need located in the District also be included in the distribution of the food and toys.

#### **Significant Incidents:**

On 10/18, a shooting with two patients occurred at SE 173 Street and 139 Ave SE. One patient died.

On 10/25, units responded to a smell of natural gas at 14110 SE 171 Way. A systematic check found a stove with a burner left on.

### **UNFINISHED BUSINESS:**

#### **Station 17/Repairs:**

A King County Housing representative did a walk through of the Station 17 facility. King County Housing will present a report of suggested maintenance and repair projects to enhance the facility. The cost to prepare and present the report is \$5,340.00.

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A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to authorize King County Housing to prepare a repair/maintenance report for Station 17 at a cost of \$5,340.00. The **MOTION CARRIED.**

Commissioner Violante abstained from the vote to avoid a potential conflict of interest.

### **Local 864/Bryce Nelson:**

The letter to Bryce Nelson was reviewed. The Board is not in support of retracting any portion of the letter.

### **Fireworks Ban in Fire District 40:**

Chief Van Horne presented a draft letter of support of a fireworks ban. Secretary Gratzner will prepare the letter for signature. A copy of the letter will be placed on file with the minutes.

### **Old Station 42 Plants:**

Attorney Kinnon Williams recommends leaving the landscaping at the old station 42 untouched. Any changes in the property and/or landscaping could effect the disposition of the property.

### **CONSENT CALENDAR:**

- a. Minutes of the Previous Meeting – October 9, 2008
- b. Expense Fund Vouchers No. 2852 through 2868-- Amount \$22,560.53
- c. Bond Fund Vouchers No. 1204 through 1207—Amount \$143,504.64

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Price to approve the consent calendar as presented. The **MOTION CARRIED.**

### **NEW BUSINESS:**

#### **Resolution 460:**

Board Chair Violante announced that the Board has prepared a Resolution to Surplus Obsolete Equipment (1990 Darley/Spartan Fire Engine; 1993 Darley/Spartan Fire Engine).

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Ryan to approve the **Resolution 460** as presented. **The MOTION CARRIED.**

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### **BNCC, Inc / Executed Settlement:**

A settlement agreement has been reached between the District and BNCC, Inc

Commissioner Violante thanked Commissioner Price, Paul Witt and Kinnon Williams for their work on obtaining this settlement.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Warfel to approve and sign the Executed Settlement as presented. **The MOTION CARRIED.**

. A copy of the signed Executed Settlement along with a check in the amount of \$137,0000.00 will be sent to Chris Wright.

### **Meeting Dates:**

The December 3 and 25, 2008, Regular Meetings will be cancelled. Special Meetings will be held on December 4 and 18, 2008. Secretary Gratzner will post notices accordingly.

### **WORKGROUP REPORTS:**

#### **Capital Facilities / Equipment:**

Commissioners Price and Warfel continue dialogue with Franklin Fire District #5 for the possible acquisition of the Districts surplus equipment.

Attorney Kinnon Williams stated that asset transfer issues need to be resolved prior to the District liquidating assets. He also advised advertising assets for sale prior to transferring to other agencies at not cost.

Paul Witt reported that he has received inquiries and interest in the district's SCBA's. He will follow through on those inquiries.

Local 864 have shown interest in the antique engine. A proposal will be presented to the district.

#### **Community Relations:**

Commissioner Ryan is preparing an article for the newsletter. When finalized, she will present the article to Lisa Garvich. The Commissioners have agreed to allow District 25 to utilize their bulk mail permit for this newsletter.

#### **Finance:**

There is nothing new to report at this time.

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**Policy:**

There is nothing new to report at this time.

**Intergovernmental Relations:**

There is nothing new to report at this time.

**Risk Management:**

There is nothing new to report at this time.

**CITIZEN COMMENTS:**

There were no Citizen comments.

**ONCE AROUND THE TABLE:**

Commissioner Ryan reported on the WFCM Conference. A Commissioner Handbook was provided and is a useful tool.

Commissioner Warfel inquired when the next retreat is scheduled. Commissioner Violante reported it is usually scheduled in January. At that time, Board Officers will be elected.

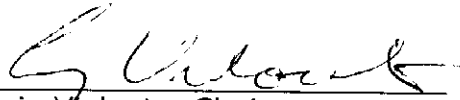
There were no other Board comments.

**EXECUTIVE SESSION:**

The Board went into a twenty five minute Executive Session at 6:00 p.m. to discuss disposal of property under guidelines of RCW 42.30.110. The Executive Session ended at 6:22 p.m.

The meeting was adjourned at 6:22 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, November 13, 2008 at 4:30 P.M.**

  
Craig Violante, Chair


  
Charlotte Ryan, Commissioner

  
Ronnie Behnke, Vice Chair

  
Russ Price, Commissioner

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Mike Warfel, Commissioner

  
Deanna Gratzer, District Secretary

Attachments:

Meeting Agenda  
Contract Costing  
Revenue Source/BSC Hearing  
Cash Transmittal  
Chief's Report  
Resolution 460  
BNCC, Inc. Executed Settlement