

"FINAL"

**King County Fire Protection District 40**  
***Regular Commissioners' Meeting***  
**June 12, 2008**  
**4:30 p.m.**

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| <b><u>Commissioner</u></b><br>CRAIG VIOLANTE | <b><u>Commissioner</u></b><br>CHARLOTTE RYAN    |
| <b><u>Commissioner</u></b><br>RUSS PRICE     | <b><u>Commissioner</u></b><br>RONNIE BEHNKE     |
| <b><u>Commissioner</u></b><br>MIKE WARFEL    |   |
| <b><u>Deputy Chief</u></b><br>BOB VAN HORNE  | <b><u>Board Secretary</u></b><br>DEANNA GRATZER |

**CALL TO ORDER:**

Commissioner Violante called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Violante, Ryan, Behnke, and Price. Also attending Secretary Gratzler; Deputy Chief Van Horne; Consultant Paul Witt; and Attorney Kinnon Williams

Commissioner Warfel requested an excused absence.

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Price to allow Commissioner Warfel an excused absence. The **MOTION CARRIED.**

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no citizen comments for agenda items.

**CORRESPONDENCE:**

Correspondence received consisted of one cash transmittal in the amount of \$255,128.78; and a letter to TCA Architecture in regards to the Babbitt Neuman Construction contract. A copy of the correspondence will be placed on file with these minutes.

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## **FIRE CHIEF'S REPORT - DC Van Horne:**

### **Personnel:**

Bob Jensen continues to be out due to a job related injury. He had surgery on June 4.

Sandy Haydock finished 1<sup>st</sup> on the lead inspector test. Promotion will be July 1.

### **Miscellaneous:**

Station 17 repair project is progressing.

SunPro Data extraction process and details continue to be worked out

RFESD requests approval of installation of door into Room 114 (Project Room). The pocket doors would be closed up and a door would be installed from the hallway. Paul Witt, Consultant, does not feel this would create a warranty issue and requested the process be handled similar to the Logistics proposal.

Commissioner Violante requested that a presentation that includes drawings, etc. and an MOU be presented to the Board.

### **Incidents:**

May 30<sup>th</sup> - Car/Ped near Petrovitsky Park – two injured in cars and two children injured while walking along the road.

June 8<sup>th</sup> – Residential house fire in a bedroom at 16007 SE Fairwood Blvd.

June 6<sup>th</sup> – Lawn mower rolled over a person resulting in a chest injury. The person was airlifted to Harborview.

Keith Ely – lost son in automobile accident.

## **UNFINISHED BUSINESS:**

### **Station 17/Repairs:**

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King County Housing Authority is requesting a detailed scope of work prior to proceeding with an agreement for the Station 17 maintenance/repair project. Commissioner's Violante and Warfel will prepare a proposal.

### **CONSENT CALENDAR:**

- a. Minutes of the Previous Meeting – May 28, 2008
- b. Expense Fund Vouchers No. 02746 through 02761 - Amount \$36,566.31
- c. Bond Fund Voucher No. 01191 through 01192 - Amount \$7,001.70

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Ryan to approve the consent calendar as presented. The **MOTION CARRIED UNANIMOUSLY.**

### **NEW BUSINESS:**

#### **NEAFO Membership**

Commissioner Behnke explained the benefits of membership in the NEAFO. Commissioner Violante reported the District will pay the membership for any Commissioner wishing to become a member.

#### **NEAFO Annual Conference:**

Commissioner Behnke requested approval to attend the NEAFO Annual Conference on September 15-16, 2008. A travel authorization form (2741) will be completed for signature of Board Chair, Violante.

#### **King County Fire Commissioners Association:**

Deputy Chief Van Horne inquired if the District would be interested in hosting the King County Fire Commissioners meeting on September 17, 2008. Commissioner Behnke agreed to take the lead on hosting this meeting.

#### **Resolution No. 456**

Board Chair Commissioner Violante announced that the Board has prepared a Resolution establishing meeting location, dates and times.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Ryan to approve **Resolution 456** as presented. The **MOTION CARRIED.**

### **WORKGROUP REPORTS:**

#### **Capital Facilities / Equipment:**

There is nothing new to report at this time.

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## **Community Relations:**

There is nothing new to report at this time.

## **Finance:**

There is nothing new to report at this time.

## **Policy:**

Commissioner's Behnke and Ryan have the Department Policy and Procedure Manual on a thumb drive. They will begin the task of reviewing the guidelines.

## **Intergovernmental Relations:**

There is nothing to report at this time.

## **Risk Management:**

There is nothing new to report at this time.

## **CITIZEN COMMENTS:**

There were no Citizen comments for agenda items.

## **ONCE AROUND THE TABLE:**

Commissioner Behnke reported on the Washington Fire Commissioners Chelan Conference. The conference was very well attended and agenda items were better than what had been presented in a while. A copy of the conference agenda and program handout has been distributed to commissioners unable to attend.

Paul Witt, Consultant, will be out of town June 18-30. He will be accessible by phone and/or email.

## **EXECUTIVE SESSION:**

The Board went into a fifteen minute Executive Session at 5:15 p.m. to discuss matters under guidelines of RCW 42.30.110 disposition of real estate and potential litigation. The Executive Session ended at 5:30 p.m.

There being no further business and discussion and the meeting adjourned at 5:30 p.m.

**“FINAL”**

The next regular meeting of the Board of Fire Commissioners is scheduled for ***Thursday, June 26, 2008, at 4:30 P.M.***

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Craig Violante, Board Chair

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Charlotte Ryan, Commissioner

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Ronnie Behnke, Commissioner

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Russ Price, Commissioner

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Mike Warfel, Commissioner

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Deanna Gratzner, District Secretary

Attachment Meeting Agenda  
Cash transmittal  
TCA Letter  
Chiefs Report  
Resolution 456