

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting
September 10, 2009
4:30 p.m.

Commissioner
RONNIE BEHNKE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Commissioner
RUSS PRICE

Commissioner
CRAIG VIOLANTE

Deputy Chief
BOB VAN HORNE

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Behnke, Ryan, Price, Warfel and Violante. Also attending were Secretary Gratzler, Consultant Paul Witt, Attorney Kinnon Williams, Chief I. David Daniels, Deputy Chief Bob Van Horne, Deputy Chief Mark Peterson, Battalion Chief Stan Moe, Captain John Hettick, Captain Erik Wallgren, Lieutenant Craig Soucy, Communications Director Preeti Sridhar, Communications Specialist Lisa Garvich, Mindi Mattson, Judy Hayward, Camille Walls and numerous other citizens.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There was no citizen comments for agenda items.

CORRESPONDENCE:

There was no correspondence.

FIRE CHIEF'S REPORT - Presented by Chief I. David Daniels

Safety / Support Services:

Chief Daniels proposed a subcommittee or open dialogue on the following issues:

- a. The process of completing the new District aid unit
- b. The potential movement of the SCBA repair/maintenance equipment from Station 17 to Station 13.
- c. Proposed modification to Station 17's training room through removal of the stage.

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Commissioner Violante stated the purchase of an aid unit should be explored further to determine if there is a need based on life expectancy of the current unit, usage, etc., rather than purchasing based on a replacement schedule.

The remaining Board members felt a commitment was made to replace the aid unit, therefore the purchase should move forward.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to authorize the purchase of an aid unit for Station 17 prior to October 15, 2009 when new emission standards will be in effect. The **MOTION CARRIED. (4-1)**

Commissioner Warfel stated the workgroup will continue to oversee the aid unit purchase and make decisions on the specifications.

Captain John Hettick will make a presentation of the proposed aid unit at the next meeting.

Commissioner Violante stated that the source of funding for the aid unit should go to the Finance Workgroup for consideration.

Captain John Hettick proposed relocation of the District owned SCBA Repair/Maintenance equipment from Station 17 to Station 13 for convenience of the crews responsible for SCBA repair and maintenance. The Capital Facilities/Equipment Workgroup will review this proposal.

The Finance Workgroup will work on the cost replacement details of the SCBA Repair/Maintenance equipment. Considerations were not made in the contract for replacement of District owned equipment that is utilized by the city. The workgroup will work with the City to consider cost sharing in the replacement of the equipment that is proportionate to the usage by the city and district.

Captain John Hettick presented a proposal for an O2 Cascade System to be installed at Station 17 utilizing the \$8K donation. The cost of the system is \$21K, excluding labor, and would provide O2 to the entire department. All commissioners were in agreement that the district would be interested in paying a proportionate share with the city funding a proportionate share.

Community Risk Reduction:

The Fire District 40 Inspection Activity Report for the month of August was presented for review. A total of 8 initial inspections and 4 re-inspections were conducted. All inspections conducted were in non-permitted occupancies. A total of 9 violations were noted.

A copy of the report is on file with the minutes.

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Response Operations:

There were no significant incidents.

Office of the Fire Chief:

The second half contract invoice was mailed. The invoice amount is reduced \$200,864 to reflect the District's portion of the King County Basic Life Support contract.

Effective at the next meeting, the liaison to the District will be changing to Deputy Fire Chief Mark Peterson. Deputy Chief Bob Van Horne has been selected as the Fire Chief for the City of Bothell and will be leaving the City of Renton effective September 20, 2009.

Chief Daniels explained that it has been his intent to give more direct attention to the District, while at the same time providing a development opportunity for the Deputy Fire Chiefs. He believes that Deputy Chief Van Horne's opportunity to serve in the role of liaison helped in his achievement of this new position. Deputy Chief Van Horne is the first person in the history of the City to leave active service with the Department to become a Fire Chief.

UNFINISHED BUSINESS:

There was no unfinished business.

CONSENT CALENDAR:

- a. Minutes of the Previous Meeting – August 27, 2009
- b. Expense Fund Vouchers No. 08011 through 08019-Amount \$14,622.11
- c. Bond Fund Vouchers No. 09002 through 09002-Amount \$10,240.95

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to approve the consent calendar as presented. The **MOTION CARRIED. (5-0)**

NEW BUSINESS:

Initiative 1030:

Attorney Kinnon Williams provided an overview of Initiative 1030. The Initiative does not apply to special purpose districts.

Year 2009 Timeline for General Tax Levy and Benefit Charge for Year 2010:

The Board reviewed and agreed on the Revenue/Budget timeline.

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Resolution 468:

Commissioner Behnke presented Resolution 468 – Setting the Hearing Date on Revenue Sources, Including the Benefit Charge for Year 2010.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Ryan to adopt Resolution 468 Setting the Hearing Date on Revenue Sources, Including Benefit Charge for Year 2010. The **MOTION CARRIED. (5-0)**

Commissioner Violante reported the Finance Workgroup is meeting on Monday, September 14, 2009. Chief Daniels will be in attendance with the 2010 contract costs.

Commissioners Warfel and Ryan and Communications Specialist Lisa Garvich will work on securing a venue for the public hearing to solicit citizen input on staffing levels and the cost to maintain those levels.

WORKGROUP REPORTS:

Capital Facilities / Equipment:

Commissioner Price reported that Salvation Army is in the process of removing surplus items from the maintenance building at Station 42 and from the storage shed at Station 17. It is unknown what has been removed to date. The Salvation Army representatives were asked to keep a record of items that are removed.

Commissioner Price reported that West Brothers expressed interest in some of the surplus automotive equipment.

Consultant Paul Witt reported that 11 RFQ's were received as of the September 8, 2009 closing date for submittal. The RFQ's were presented to the workgroup for review.

Commissioners Price stated the roof is the first priority at Station 17. Additionally, the goal is to make seismic improvements, as well as consideration of living conditions of firefighters.

Chief Van Horne reported that Peter Renner/City of Renton Facilities Director has the completed inspection report for the roof at Station 17. He will be in contact with the workgroup to present the report.

Attorney Kinnon Williams reported that a letter was sent to West Brothers in regards to the unauthorized parking on District property. A copy of the letter is on file with the minutes.

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Community Relations:

Commissioners Ryan and Warfel met with Communications Specialist Lisa Garvich to review the resources that are available to communicate with citizens. (I.e. website, Fairwood Flyer, Fairwood on line community news.) As soon as a venue and date for the Benefit Service Charge Public Hearing is selected, the workgroup will determine the most effective method to notify the citizens of the hearing.

Consultant Paul Witt will review Benefit Service Charge information to be included on the District website.

Finance:

There is nothing new to report. Commissioner Violante stated the workgroup is scheduled to meet with Chief Daniels on September 14, 2009.

Policy:

Commissioners Behnke and Ryan are reviewing Section 1000 of the District Policy and Procedure Manual. Suggested policy and procedures changes will be presented to commissioners for review.

Intergovernmental Relations:

Commissioner Violante reported that the Workgroup met with Chief Daniels to discuss performance measures and to insure the goals of the contract are met.

The workgroup requested monthly reports that provide number of transports and call volume of Engine 17 and Aid 17.

The workgroup will meet quarterly with Chief Daniels to encourage ongoing dialogue between the District and City.

The workgroup is drafting a letter to homeowners associations inquiring of their interest in having fire department representation at their monthly meetings.

Risk Management:

There was nothing new to report at this time.

CITIZEN COMMENTS:

There were no citizen comments.

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ONCE AROUND THE TABLE:

Commissioner Behnke announced the King County Fire Commissioners bi-monthly meeting is Wednesday, September 16, 2009. The meeting will be hosted by South King Fire and Rescue at Station 26 at 6:00 p.m.

There were no other Board comments.


EXECUTIVE SESSION:

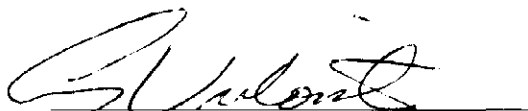
There was no executive session.

The meeting was adjourned at 5:57 p.m.

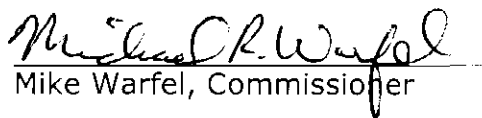
The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, September 24, 2009 at 4:30 P.M.**



Ronnie Behnke, Chair


Charlotte Ryan, Commissioner


Craig Violante, Commissioner


Russ Price, Commissioner


Mike Warfel, Commissioner


Deanna Gratzer, District Secretary

Attachment Meeting Agenda
Chief's Report
Resolution 468
Inspection Activity Report
RFQ - List
Letter to West Brothers