

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting
November 30, 2009
4:30 p.m.

Commissioner
RONNIE BEHNKE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Commissioner
RUSS PRICE

Commissioner
CRAIG VIOLANTE

Deputy Chief
MARK PETERSON

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Behnke, Ryan, Warfel and Violante. Also attending were Secretary Gratzler, Consultant Paul Witt, Attorney Kinnon Williams, Chief I. David Daniels, Deputy Chief Mark Peterson, Lieutenant Craig Soucy, and Judy Hayward.

Commissioner Price requested an excused absence for the November 30, 2009, meeting.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Violante to allow Commissioner Price an excused absence for the November 30, 2009, meeting. The **MOTION CARRIED (4-0)**.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no Citizen comments for agenda items.

CORRESPONDENCE:

There was no Correspondence.

FINANCIAL REPORTS:

Financial reports were provided to the Board.

Financial reports are available to the public upon written request.

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FIRE CHIEF'S REPORT:

Safety/Support Services:

There is nothing new to report at this time.

Community Risk Reduction:

There is nothing new to report at this time.

Response Operations:

Chief Daniels presented the Fire District 40 Incident Type report for October 2009. The report includes the number of responses by responses type and transport data.

A copy of the Incident Type report is on file with the minutes.

Office of the Fire Chief:

Chief Daniels presented a calendar of District HOA events that he attended in November as well as future HOA meetings he plans to attend.

Chief Daniels reported that work continues on compiling data on the effectiveness of a fourth person on Engine 17.

Emergency Management Director, Deborah Needham is preparing an in-depth presentation on the AmeriCorps program and how this position would benefit the citizens of the District.

UNFINISHED BUSINESS:

2010 Spending Guidelines:

The 2010 Spending Guidelines were presented for adoption.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Behnke to adopt the 2010 Spending Guidelines as presented. The **MOTION CARRIED. (4-0)**

A copy of the 2010 Spending Guidelines is on file with the minutes.

Aid Unit:

Commissioner Violante stated that Mayor Law has made it clear the Fairwood annexation vote will be placed on the ballot in August 2010. He requested the Board put the purchase of the aid unit in abeyance. The funds could be used to pay down Bond debt incurred by the Fairwood residents rather than funding an aid unit that will be placed in the City of Renton.

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Commissioner Behnke referred this item to the Capital Facilities/Equipment Workgroup for consideration.

CONSENT CALENDAR:

- a. Minutes of the Regular Meeting – November 12, 2009
- b. Expense Fund Vouchers No. 12001 through 12009--Amount \$5,652.11

A **MOTION** was made by Commissioner Ryan and **SECONDED** by Commissioner Warfel to approve the consent calendar as presented. The **MOTION CARRIED. (4-0)**

NEW BUSINESS:

Regular Meeting:

A recommendation was made to cancel the December 31, 2009 Regular Meeting.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Violante to cancel the December 31, 2009 Regular Meeting. The **MOTION CARRIED. (4-0)**

P Witt Consulting:

Commissioner Violante presented Paul Witt's Consulting Contract for approval. There are no changes to the contract. The duration of the contract is January 1, 2010 through December 31, 2010.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Behnke to approve the P Witt Consulting Contract as presented. The **MOTION CARRIED. (4-0)**

WORKGROUP REPORTS:

Capital Facilities/Equipment:

Commissioner Warfel reported the workgroup met with TCA Architecture at Station 17 for a review of the facility. TCA was presented with a copy of the King County Housing Authority Capital Needs Assessment report.

A time and materials contract will be entered into between the District and TCA for a master plan. As specific projects are identified, lump sum contracts will be entered into for each project.

Commissioner Warfel reported the workgroup met with Deputy Chief Peterson and Facilities Director Peter Renner to discuss coordination, prioritization

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and operational issues affected by the improvements. The workgroup will meet with Peter Renner and Deputy Chief Peterson regularly to keep them apprised of the improvements.

Community Relations:

Chief Daniels reported that he attended 4 HOA meetings in November. The HOA's appeared appreciative of the representation.

The Board was presented with a meeting schedule to include District 40 representation at future HOA meetings.

Commissioner Ryan requested the workgroup is provided with a copy of the photos and article from the recognition ceremony at Northwood Middle School to be used on the District website.

Finance:

There is nothing new to report at this time.

Policy:

There is nothing new to report at this time.

Intergovernmental Relations:

There is nothing new to report at this time.

Risk Management:

There is nothing new to report at this time.

CITIZEN COMMENTS:

Lieutenant Craig Soucy stated he wasn't expecting the Fairwood annexation issue to come up as fast as it is and requested the District take care of the fire service with their funds.

ONCE AROUND THE TABLE:

Consultant Paul Witt reported that King County DDES recently presented 40 layoff notices. Remaining DDES staff will consist of 2 inspectors and 2 engineers.

Chief Daniels reported on the RFA workshop meeting he attended on November 19, 2009. Ten jurisdictions were in attendance with 8 of those interested in further exploration. An educational workshop is planned for February 2010.

There were no additional Board comments.

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EXECUTIVE SESSION:

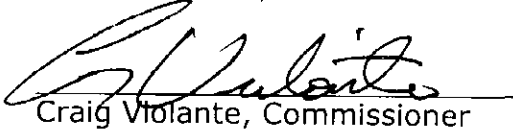
The Board went into a fifteen minute Executive Session at 5:05 p.m. to discuss potential litigation and Disposition of Real Estate under guidelines of RCW 42.30.110. The Executive Session was extended an additional 5 minutes at 5:20 p.m. The Executive Session ended at 5:25 p.m.

The meeting was adjourned at 5:25 p.m.

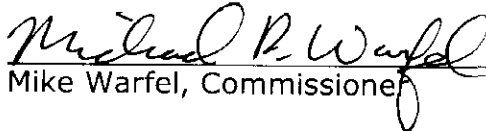
The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, December 10, 2009 at 4:30 P.M.**

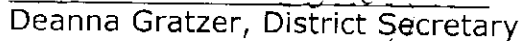
Ronnie Behnke, Chair


Charlotte Ryan, Vice Chair


Craig Violante, Commissioner

Russ Price, Commissioner


Mike Warfel, Commissioner


Deanna Gratzner, District Secretary

Attachments:

Meeting Agenda
Chief's Report
2010 Spending Guidelines
P Witt Consulting Contract