

"FINAL"

**King County Fire Protection District 40**

**Regular Commissioners' Meeting**

**August 28, 2008**

**4:30 p.m.**

**Commissioner**  
CRAIG VIOLANTE

**Commissioner**  
MIKE WARFEL

**Commissioner**  
CHARLOTTE RYAN

**Commissioner**  
RUSS PRICE

**Commissioner**  
RONNIE BEHNKE

**Deputy Chief**  
BOB VAN HORNE

**Board Secretary**  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Violante called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Violante, Behnke, Ryan and Price. Also attending were Secretary Gratzler, Consultant Paul Witt, Attorney Kinnon Williams, Deputy Chief Van Horne, Battalion Chief Moe, Lt. McGee and Linda Sartnurak.

Commissioner Warfel requested an excused absence for the August 28, 2008 meeting.

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Ryan to allow Commissioner Warfel an excused absence for the August 28, 2008 meeting. The **MOTION CARRIED**.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no Citizen comments for agenda items.

**CORRESPONDENCE:**

Correspondence received consisted of a cash transmittal receipt in the amount of \$1,325.00 deposited to the Expense Fund.

**FINANCIAL REPORTS:**

Financial reports were provided to the Board.

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Financial reports are available to the public upon written request.

### **FIRE CHIEF'S REPORT - Presented by Deputy Chief Van Horne:**

#### **Personnel:**

BC Jensen continues to be off due to a work related injury. He has been granted a Leave of Absence through December 31, 2008.

#### **Miscellaneous:**

Nextel/Sprint has requested to locate equipment on the exterior of Station 13 at no cost to the District or City. A contract has been presented to the City of Renton/Risk Management and is under review.

Volunteers from the East Renton Community Church would like to paint the interior of Station 17 as a service project. Captain Hettick met with the volunteer coordinators, and if approved, they would like to paint on October 11-12, 2008. The Commissioners agreed to this generous request.

Deputy Chief Van Horne reported that work continues on the asset transfer. Tentative plans include a few staff cars but no apparatus. He assumes the District would like to retain their best apparatus at Station 17.

Deputy Chief Van Horne inquired if Station 13 contents/furnishings could be included in a lump sum rather than itemized.

Attorney Kinnon Williams indicated that is acceptable as long as the contents/furnishings are accounted for. The City of Renton should determine and propose a lump sum dollar figure for these items.

Deputy Chief Van Horne reported that the City of Renton is starting its first ever academy for new recruits. The academy will be held at the Training Center and the Commissioners are welcome to stop in. Chief Van Horne will provide the Commissioners with dates of certain training exercises.

Commissioner Violante inquired when Chief Daniels will be presenting the 2009 Plan as agreed in the contract. Deputy Chief Van Horne will get back to the Commissioners with a timeline.

#### **Significant Incidents:**

On 8/27/08, E17 responded to a house fire at 16616 123 Ave SE.

### **UNFINISHED BUSINESS:**

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### **Station 17/Repairs:**

Commissioners Violante and Warfel prepared a draft detailing the scope of work for the proposed maintenance/repair project at Station 17. Commissioner Violante will meet with King County Housing to review the proposal.

### **Station 17 – Enhanced 911 /Address Issue:**

Paul Witt has contacted Mat Jackmond to retain his services as an independent contractor to resolve the Station 17/911 issue. Mat Jackmond will work with vendors to reprogram the phone system so when 911 calls are made from Station 17, the Station 17 address will appear in the enhanced 911 system rather than the Station 13 address.

### **NEW BUSINESS:**

#### **King County BLS Contract:**

King County is preparing for the 2009 distributions of BLS funds and inquired if the District would like to receive the funding owed to the District or combine the funding with Renton as the contract agency. Combining the funding with the City of Renton does not increase the Districts funding.

Commissioner Violante reported that the Finance Workgroup met and discussed combining the BLS funding. Combining the funding would require a revision to the Districts contract with the City of Renton to account for the funds. The Workgroup decided there is no advantage to combining this funding.

#### **King County Fire Apparatus Access Requirement:**

Deputy Chief Van Horne provided the Board with a draft copy of the proposed King County Fire Apparatus Access Requirements. The proposed changes include reducing the unobstructed road width. Consultant Paul Witt drafted a letter to King County DDES Fire Marshal John Klopfenstien that addresses the Districts concern with the proposed reduction in fire apparatus access.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Ryan to sign and present the letter to King County DDES opposing the reduction in fire apparatus access. The **MOTION CARRIED.**

A copy of that letter is on file with the minutes.

### **CONSENT CALENDAR:**

- a. Minutes of the Previous Meeting – August 14, 2008
- b. Expense Fund Vouchers No. 2797 through 2813-- Amount \$1,795,775.72
- c. Bond Fund Vouchers No. 1201 through 1202 – Amount \$6,553.12

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A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Behnke to approve the consent calendar as presented. The **MOTION CARRIED.**

### **WORKGROUP REPORTS:**

#### **Capital Facilities / Equipment:**

Commissioner Price reported the Workgroup met recently to discuss the process and cost of disposing of assets.

Commissioner Price continues dialogue with Franklin Fire District #5 for the possible acquisition of the Districts surplus equipment.

#### **Community Relations:**

There is nothing new to report at this time.

#### **Finance:**

The Workgroup met and agreed on the Revenue/Budget timeline. The Workgroup provided Paul Witt and Deanna Gratzner with general policy guidelines to prepare the budget. The Workgroup will meet at the end of September to go over the initial draft budget.

A Resolution setting a date for Revenue Source and Benefit Service Charge hearing will be presented at the next meeting.

#### **Policy:**

There is nothing new to report at this time.

Commissioner Violante suggested a review of the Boards fiscal policies. Specifically, the reserve requirements should be reviewed.

#### **Intergovernmental Relations:**

Commissioner Violante will come to the next meeting with a proposed agenda of topics for the Boards annual meeting with Mayor Law.

#### **Risk Management:**

There is nothing new to report at this time.

### **CITIZEN COMMENTS:**

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Linda Sartnurak inquired of the possibility of putting a sticker on District 40 apparatus indicating that services are being provided by the City of Renton.

Commissioner Violante referred this suggestion to the Capital Facilities/Equipment Workgroup.

**ONCE AROUND THE TABLE:**

Commissioner Price wanted to assure Deputy Chief Van Horne that comments made at the last commissioner meeting were not personalized. The District is just anxious to move forward on the asset transfer.

Attorney Kinnon Williams reported that Walgreen's is requesting an additional 30 days to complete the feasibility study. Traffic and zoning issues are still being worked out.

A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Ryan to sign an addendum to extend the contract 30 days. The **MOTION CARRIED.**

Commissioner Violante asked Kinnon Williams to explain why he recommends paying the councilmatic bonds with the proceeds of the sale of the old HQ/St.42 facility. Kinnon Williams spoke with Jim Nelson/Martin Nelson who reported the councilmatic bonds can not be paid early, they can only be defused. Kinnon Williams explained the pros/cons of levying properties vs. paying bonds.

There were no other Board comments.

**EXECUTIVE SESSION:**

The Board went into a ten minute Executive Session at 5:20 p.m. to discuss disposal of real estate and potential litigation under guidelines of RCW 42.30.110. The Executive Session ended at 5:30 p.m.

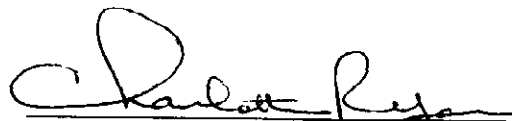
The meeting was adjourned at 5:30 p.m.

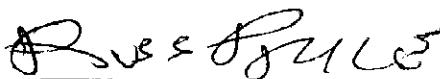
The next regular meeting of the Board of Fire Commissioners will be held on **Thursday September 11, 2008 at 4:30 P.M.**

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Craig Violante, Chair



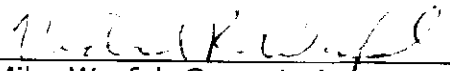
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Ronnie Behnke, Vice Chair

  
Charlotte Ryan, Commissioner



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Russ Price, Commissioner

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Mike Warfel, Commissioner

  
Deanna Gratzner, District Secretary

Attachment Meeting Agenda  
Cash Transmittal  
  
Chiefs Report  
Letter to King County DDES