

**"FINAL"**

**King County Fire Protection District 40**

***Regular Commissioners' Meeting***

**July 9, 2009**

**4:30 p.m.**

**Commissioner**  
RONNIE BEHNKE

**Commissioner**  
MIKE WARFEL

**Commissioner**  
CHARLOTTE RYAN

**Commissioner**  
RUSS PRICE

**Commissioner**  
CRAIG VIOLANTE

**Deputy Chief**  
BOB VAN HORNE

**Board Secretary**  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Behnke, Ryan, Price, Warfel and Violante. Also attending were Secretary Gratzter, Consultant Paul Witt, Deputy Chief Bob Van Horne, Deputy Chief Mark Peterson, Captain John Hettick and Inspector Camille Walls.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no citizen comments for agenda items.

**CORRESPONDENCE:**

Correspondence received consisted of a cash transmittal receipt in the amount of \$1,469.00 deposited to the Expense Fund; and \$100.00 deposited to the Capital Equipment Replacement Fund.

**FIRE CHIEF'S REPORT - Presented by Deputy Chief Bob Van Horne**

**Safety / Support Services:**

The apparatus committee has selected an aid unit and the specification drawings are being created. The draft should be available in 4-6 weeks. The cost will be determined by the final specifications. Once the proposal is completed, the recommendation will be presented to the Capital Facilities/Equipment Workgroup.

With the recent relocation of the Communications Specialist to the City Communications Division, Deputy Chief Van Horne extended an invitation to the Board to invite the Communications Director, Preeti Sridhar, and Communications Specialist, Lisa Garvich, to give a presentation on services the division can provide.

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Commissioner Behnke invited the Communications Division to be included on the July 30, 2009 agenda.

### **Community Risk Reduction:**

The Fire District 40 Inspection Activity Report for the month of June was presented for review. A total of 11 initial inspections and 3 re-inspections were conducted. All inspections conducted were in non-permitted occupancies. A total of 24 violations were noted. A copy of the report is on file with the minutes.

### **Response Operations:**

Engine 17 and Aid 17 responded to the 5-alarm fire on June 30, 2009. The station was backfilled during the event with Engine 77.

On July 4, 2009, Engine 17 and Aid 17 responded to 16 incidents. Eleven incidents were in Station 17's response area and 5 were in Station 13's response area. Engine 13 responded into Station 17's response area 6 times. During the shift, Engine 17 responded to a second alarm fire in Kent. Significant incidents include a roof fire that occurred at 25419 163 Pl; and a siding fire that got under the house at 18416 172<sup>nd</sup> Ct.

Commissioner Ryan questioned the reduction of staffing on Engine 17 from 4 person staffing down to 3 person that occurred on July 4, 2009.

Deputy Chief Mark Peterson stated that he made a decision to reduce staffing on Engine 17 to staff an Aid Unit at 13.

Commissioner Violante stated that increased staffing in the City should be at the expense of the City rather than a reduction in staffing in the District to accomplish the increased staffing in the city. A reduction of staffing in the District is not at the discretion the City. The District's contract provides for a 4 person engine company.

Commissioner Violante stated the reduction of staffing on Engine 17 that occurred is a major violation of the contract and requested a response from Chief Daniels in regards to the reduction of staffing that occurred on July 4, 2009.

### **Fire District 40 Response Time – 2<sup>nd</sup> Quarter 2009:**

Deputy Chief Mark Peterson presented the Fire District 40 response times for the 2<sup>nd</sup> Quarter of 2009. The report includes response measurements, factors affecting response times and the plan of action to improve response times.

A copy of the Response Time report is on file with the minutes.

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### **UNFINISHED BUSINESS:**

There was no unfinished business.

### **CONSENT CALENDAR:**

- a. Minutes of the Previous Meeting – June 25, 2009
- b. Expense Fund Vouchers No. 07009 through 07016-Amount \$11,937.32.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Ryan to approve the consent calendar as presented. The **MOTION CARRIED. (5-0)**

### **NEW BUSINESS:**

#### **Donation:**

Commissioner Warfel reported the workgroup has discussed ideas of how to use the donation recently made to the District, however, the workgroup has not come to a consensus on how to use the funds.

Commissioner Violante recommended transferring the donation into the LEOFF 1 Care Fund.

### **WORKGROUP REPORTS:**

#### **Capital Facilities / Equipment:**

Commissioner Warfel reported that Vision House is expected to take possession of Apparatus 427 (Dodge Caravan) this week. The bill of sale and title have been signed.

Commissioner Warfel reported that the workgroup met with Commissioner Price's neighbor to review the King County Housing Needs Assessment Report. He provided good information that is useful prior to the Special Meeting.

Commissioner Warfel agreed to contact Franklin County Fire District 5 to inquire of the status of the 1990 Daryl/Spartan fire engine that was purchased from the District. The engine encountered mechanical difficulties en route to Pasco.

Commissioner Warfel reported that he organized the computer equipment. If equipment is not donated, it will be taken to a computer recycling center.

#### **Community Relations:**

There is nothing new to report at this time.

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### **Finance:**

There was nothing new to report at this time.

### **Policy:**

Commissioners Behnke and Ryan presented the Board, Consultant Paul Witt and Attorney Kinnon Williams with suggested policy and procedure deletions. Feedback has been provided and the workgroup continues their review.

### **Intergovernmental Relations:**

Commissioner Violante reported that the Workgroup is looking forward to being contacted by Community Risk Reduction to review and more clearly define expected performance measures of the services performed by the Lead Inspector position.

### **Risk Management:**

There was nothing new to report at this time.

### **CITIZEN COMMENTS:**

There were no citizen comments.

### **ONCE AROUND THE TABLE:**

Commissioner Warfel commented that he is impressed with the complimentary media coverage of the recent fires in the city.

Commissioner Behnke reminded the commissioners that the next King County Commissioners meeting is scheduled for July 15, 2009.

Commissioner Violante reported on a National Government Finance Officers conference he recently attended. The conference focused on the current state of the economy. It was a reminder to be mindful of the Benefit Service Charge assessment and the services the District will continue.

Consultant Paul Witt reported that Rena Hardy's husband, Glenn, is in the hospital and is not doing well. He also reported that former District firefighter, Dave Arends, was involved in a motorcycle accident and is hospitalized.

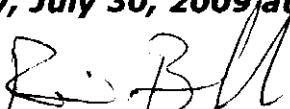
### **EXECUTIVE SESSION:**


There was no Executive Session.


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The meeting was adjourned at 5:13 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, July 30, 2009 at 4:30 P.M.**

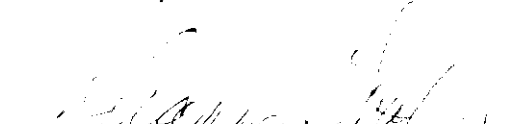
  
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Ronnie Behnke, Chair

  
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Charlotte Ryan, Commissioner

  
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Craig Violante, Commissioner

  
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Russ Price, Commissioner

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Mike Warfel, Commissioner

  
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Deanna Gratzner, District Secretary

Attachment Meeting Agenda  
Cash Transmittal  
Chief's Report  
Response Times - 2<sup>nd</sup> Qtr 2009  
Inspection Activity Report