

"FINAL"

King County Fire Protection District 40

Regular Commissioners' Meeting

July 31, 2008

4:30 p.m.

Commissioner
CRAIG VIOLANTE

Commissioner
MIKE WARFEL

Commissioner
CHARLOTTE RYAN

Commissioner
RUSS PRICE

Commissioner
RONNIE BEHNKE

Deputy Chief
BOB VAN HORNE

Board Secretary
DEANNA GRATZER

CALL TO ORDER:

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Behnke, Ryan and Price. Also attending were Secretary Gratzner, Consultant Paul Witt, Deputy Chief Van Horne, Deputy Chief Peterson and Battalion Chief Engler.

Commissioners Violante and Warfel were excused by prior Board action.

CITIZEN COMMENTS FOR AGENDA ITEMS:

There were no Citizen comments for agenda items.

CORRESPONDENCE:

Correspondence received consisted of a cash transmittal receipt in the amount of \$305,686.00 deposited to the Expense Fund; Civil Service Commission Meeting minutes of March 6, April 3 and May1, 2008; and a letter from the Civil Service Commission supporting the appointment of David Cromer to fill the vacant Civil Service position and requests the Board consideration for this appointment.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Ryan to appoint David Cromer to the position of Civil Service Commissioner as recommend by the Civil Service Commission. The **MOTION CARRIED**

FINANCIAL REPORTS:

Financial reports were provided to the Board.

"FINAL"

Financial reports are available to the public upon written request.

FIRE CHIEF'S REPORT - Presented by Deputy Chief Van Horne:

Personnel:

BC Jensen continues to be off due to a work related injury. His FMLA is up on August 11, 2008. Civil Service allows up to a one year leave of absence. The Fire Chief has the final decision on approving this type of leave.

Miscellaneous:

Lt. Brian McGee as been assigned to Station 13 to fill the Acting Captain position vacated by Bob Jensen. Lt. McGee is expected to be promoted to the position of Captain. It is anticipated he will continue to fill the position once promoted.

Nextel has requested to locate equipment on the exterior of Station 13 at no cost to the District or City. The addition of this equipment will help with the Sprint cell phone reception at Station 13 and the surrounding area. Nextel will prepare and submit a contract to the City of Renton, Risk Management.

Repairs at Station 17 are complete. A bill has been forwarded to the District. The letter/bill has been forwarded to Kinnon Williams for clarification.

Deputy Chief Van Horne inquired if the District has considered the citizen request to obtain plants from the old HQ/Station 42. The District has a purchase and sale agreement for the old HQ/St. 42 property therefore the District unable to consider the request at this time.

Deputy Chief Van Horne encouraged the Commissioners to participate in the NIMS Training and provided the website. (<http://trainin.fema.gov/IS/NIMS.asp>).

Deputy Chief Van Horne received a call from a citizen requesting his church be allowed to set up a water station in the front of the old HQ/Station 42 for a walk the church is sponsoring on August 2. The Commissioners agreed to this request.

Significant Incidents:

E17 responded to a brush fire near a structure on 14408 SE 169th Street. The fire was put out by the occupant before damaging the exposure.

The South BC/SO responded with L14 to a HazMat call in Kent.

The Lake Youngs Water Treatment facility had an overheated pump which activated the alarm system. The structure was secured, the system shut down and a fire watch established. The impact to the community was a loss of water to the

"FINAL"

Soos Creek Water District. The reserves in the tanks should handle water demand until the pumps are repaired.

Fire District 40 Response Time – 2nd Quarter:

Deputy Chief Peterson presented the Fire District 40 response times for the 2nd Quarter of 2008. The report includes response measurements, factors affecting response times and the plan of action to improve response times.

A copy of the Response Time report is on file with the minutes.

UNFINISHED BUSINESS:

Station 17/Repairs:

There is nothing new to report at this time.

NEW BUSINESS:

There was no new business.

CONSENT CALENDAR:

- a. Minutes of the Previous Meeting – July 10, 2008
- b. Expense Fund Vouchers No. 02782 through 02789 -- Amount \$2,261.54
- c. Bond Fund Vouchers No. 01196 through 01198 – Amount \$4,321.94

A **MOTION** was made by Commissioner Ryan and **SECONDED** by Commissioner Price to approve the consent calendar as presented. The **MOTION CARRIED**

WORKGROUP REPORTS:

Capital Facilities / Equipment:

Paul Witt and Lt. Brian McGee are working cooperatively to resolve station issues.

A request for striping for a pickle ball court is being prepared. A sketch and proposal will be presented to the workgroup for approval.

Paul Witt is working with Bill Bass and Forrest Hooker to facilitate vendor training of special lighting, irrigation systems, generators, etc. at Station 13. This training is intended to provide a better base of training to the Station Captain, Facilities personnel, etc.

Community Relations:

There is nothing new to report at this time.

"FINAL"

Finance:

There is nothing new to report at this time.

Policy:

There is nothing new to report at this time.

Intergovernmental Relations:

There is nothing to report at this time.

Risk Management:

There is nothing new to report at this time.

Commissioner Ryan reported that she spoke with a representative at WFCA, and the District will receive approximately \$6,000.00 in the form of a credit. WFCA Members receive a rebate when the plan experiences a surplus (expenses, claims Versus premium income)

CITIZEN COMMENTS:

There were no Citizen comments for agenda items.

ONCE AROUND THE TABLE:

Commissioner Ryan asked if the graffiti on the back of the maintenance building had been removed. Chief Van Horne reported that an assignment was made this week for the painting of the building.

Commissioner Ryan inquired about the City's participation in the National Night Out. Deputy Chief Peterson reported that in September the City will participate in an Emergency Management event.

Commissioner Price reported that historically the District provided representation at monthly homeowners meetings and it has been brought to his attention there has not been recent attendance at these meetings. Deputy Chief Van Horne will look into the possibility of Battalion Chief attendance at homeowner meetings. Commissioner Ryan stated that the Community Relations Workgroup is planning on attending those meetings in beginning in September.

Commissioner Behnke reported that she and Commissioner Price and Chief Daniels attended the King County Commissioners Meeting on July 16. She reported it was a nice event and the KCM encourages new participants and involvement in the organization.

"FINAL"

Paul Witt informed the Board of the memorial service on August 7 for Dan Packer, Fire Chief of East Pierce Fire and Rescue. Chief Packer died on July 26. He was part of an incident management team deployed to Northern California to fight wildfires.

There were no other Board comments.

EXECUTIVE SESSION:

There was no Executive Session.

The meeting was adjourned at 5:05 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday July 10, 2008 at 4:30 P.M.**



Craig Violante, Chair

Charlotte Ryan, Commissioner



Ronnie Behnke, Vice Chair



Russ Price, Commissioner



Mike Warfel, Commissioner



Deanna Gratzner, District Secretary

- Attachment Meeting Agenda
Cash Transmittals
Civil Service Commission Minutes of March 6, April 3 and May 1, 2008
Civil Service Commission letter
Chiefs Report
Fire District 40 Response Time Report - 2nd Quarter