

"FINAL"

King County Fire Protection District 40

*Regular Commissioners' Meeting*

November 12, 2009

4:30 p.m.

Commissioner  
RONNIE BEHNKE

Commissioner  
MIKE WARFEL

Commissioner  
CHARLOTTE RYAN

Commissioner  
RUSS PRICE

Commissioner  
CRAIG VIOLANTE

Deputy Chief  
MARK PETERSON

Board Secretary  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:32 p.m. Commissioners present for the Call to Order: Behnke, Price, Warfel and Violante. Also attending were Secretary Gratzner, Consultant Paul Witt, Attorney Kinnon Williams, Chief I. David Daniels, Deputy Chief Mark Peterson, Battalion Chief Stan Moe, Captain John Hettick, Captain Erik Wallgren, Lieutenant Craig Soucy, Firefighter Carl Pedersen, Communications Director Preeti Shridhar and Communications Specialist Lisa Garvich

Commissioner Ryan requested an excused absence for the November 12, 2009, meeting.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Price to allow Commissioner Ryan an excused absence for the November 12, 2009, meeting. The **MOTION CARRIED (4-0)**.

Commissioner Behnke requested an excused absence for the December 10, 2009, meeting.

A **MOTION** was made by Commissioner Warfel and **SECONDED** by Commissioner Price to allow Commissioner Behnke an excused absence for the December 10, 2009, meeting. The **MOTION CARRIED (4-0)**.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no citizen comments for agenda items.

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### **CORRESPONDENCE:**

Correspondence received consisted of a thank you card from Vision House for the donation of the Dodge Caravan and a citizen request for lease of the 10810 property to build an airplane.

Attorney Kinnon Williams stated occupancy of the building for a purpose other than a fire station would require rezoning. Significant improvements to the building would have to be made to make the facility habitable. Attorney Kinnon Williams advised not to put any additional funds towards improvements to the 10810/10828 property.

The facility request is referred to the Capital Facilities/Equipment Workgroup for response to the citizen inquiry.

### **FIRE CHIEF'S REPORT - Presented by Chief I. David Daniels**

#### **Safety/Support Services:**

Specification sheets for the Braun Aid Unit are in final review and the bid packages are being prepared.

#### **Community Risk Reduction:**

The commissioners were presented with a memo from Preeti Shridhar outlining the responsibilities of the City of Renton Communications Division.

A copy of the memo is on file with the minutes.

The Fire District 40 Inspection Activity Report will be provided at the 2<sup>nd</sup> meeting of the month for the prior month's activity. This timeframe allows sufficient time to provide data to include each month in its entirety.

#### **Response Operations:**

There were no significant incidents.

#### **Office of the Fire Chief:**

Chief Daniels, Captain Erik Wallgren and Firefighters Pat Stalnaker, Brian Bloomquist and Charlie Nevegold visited (at his request) the victim of the Lake Desire house fire. He was very excited to see the crew and was complimentary of the members of Engine 17 and the District.

Chief Daniels will begin attending HOA meetings in December to hear their thoughts about our service and get their input.

Commissioner Violante stated that service inquiries should be directed to the Board.

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Commissioner Warfel requested that a Board member be in attendance at the HOA meetings as well. Due to the outcome of the Proposition 1 vote, representation by the City rather than the District could cause confusion.

Commissioner Behnke requested the Board is provided with a calendar of HOA meetings that will attended.

Chief I. David Daniels proposed a strategic planning session during the first quarter of 2010 to discuss the operational future of the District.

Commissioner Violante suggested the strategic planning session is included as part of the Board's annual workshop.

Commissioner Behnke will coordinate the scheduling of a workshop in January 2010.

### **UNFINISHED BUSINESS:**

There was no unfinished business.

### **CONSENT CALENDAR:**

- a. Minutes of the Previous Meeting – October 29, 2009
- b. Expense Fund Vouchers No. 11011 through 11021-Amount \$2,155,371.21

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to approve the consent calendar as presented. The **MOTION CARRIED. (4-0)**

### **NEW BUSINESS:**

#### **Resolution 469:**

Refer to the Finance Workgroup report.

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Refer to the Finance Workgroup report.

#### **Verizon Wireless – Letter of Consent:**

The Board was presented with a Letter of Consent that will allow Verizon Wireless to place telephone facilities on the property. Section 3.01 of the Option and Lease Agreement allows Verizon to install the telephone facilities in a right of way and easement.

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A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Behnke to sign the Letter of Consent as presented. The **MOTION CARRIED. (4-0)**

A copy of the Letter of Consent and design sketches are on file with the minutes.

## **WORKGROUP REPORTS:**

### **Capital Facilities / Equipment:**

Commissioner Price reported the Workgroup interviewed four of the applicants that submitted RFQ's for the Station 17 remodel. A screening process was used that considered experience and prior remodel or renovation of a fire station. The workgroup recommended TCA Architecture for architectural and engineering design services for the Station 17 remodel.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to retain the services of TCA Architecture for architectural and engineering design services for the Station 17 remodel. **MOTION CARRIED (4-0).**

Commissioner Warfel will provide TCA Architecture with a copy of the King County Housing Authority Needs Assessment Report for Station 17. TCA will be asked to draft a time and materials contract that includes suggested remodel phases and the costs associated with each phase.

Once a proposal for remodel phases, costs, time and materials is submitted, the Board will meet with TCA to review the proposal.

Commissioner Warfel reported that the workgroup continues to work on disposing of Districts surplus equipment and supplies.

### **Community Relations:**

There is nothing new to report at this time.

### **Finance:**

Commissioner Violante presented an overview of the Draft 2010 Spending Guidelines. Budget reductions are proposed in a proportionate amount equal to the reduction of the tax levy due to reduced A/V's.

The 2010 Spending Guidelines provide for funding of a 4-person engine company and aid unit; elimination of the Lead Inspector and Communications Specialist II positions; funding for outsourcing of public education services; and funding for a possible Americorp position.

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The workgroup requests that Chief Daniels submit a proposal for the Americorp position detailing the added benefit the position would provide to the citizens of the District.

The benefit of staffing a 4-person engine company will be reviewed at the commissioner workshop in January. The approximate cost of a 4<sup>th</sup> person is \$500,000.00 per year. The workgroup stated that Chief Daniels indicated the benefit of the 4<sup>th</sup> person is minimal due to the aid unit staffing. The workgroup requests that data is provided that indicates how many times there has been a significant, measurable benefit to staffing 4<sup>th</sup> person; how many times has a 4<sup>th</sup> person allowed the crew to do something they could not have done had they not had a 4<sup>th</sup> person.

Commissioner Violante presented two Resolutions and explained the purpose prior to Board action. The Resolutions provide for funding of the 2010 Spending Guidelines.

The Resolutions were discussed during the October 30, 2008, Public Hearings for Revenue Source (RCW 84.55.180) and Benefit Charge (RCW 52.18.060).

### **Resolution No. 469 – 2009 Property Tax Levy**

**Resolution No. 469** sets the 2010 Tax Levy amount at \$3,022,233.00; \$2,043,233.00 to the Expense Fund (10-040-0010); \$727,670.00 to the Unlimited Bond Fund (10-040-8510); and \$251,330.00 to the Unlimited Bond Fund (10-040-8410).

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Behnke to adopt Resolution 469. **MOTION CARRIED (4-0).**

### **Resolution No 470 – 2010 Benefit Charge Amount**

**Resolution No. 470** setting the 2010 Benefit Charge amount at \$1,499,324.00.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Ryan to adopt Resolution 470. **MOTION CARRIED (4-0).**

A letter will be presented to Mayor Denis Law notifying the City of Renton of the Districts intent to eliminate the Lead Inspector and Communications Specialist II positions from the 2010 Contract for Services.

### **Policy:**

Commissioner Behnke presented the Board with revised Section 7000 Policies and Procedures.

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A **MOTION** was made by Commissioner Behnke and **SECONDED** by Commissioner Warfel approve the revised Section 7000 Policies and Procedures as presented. The **MOTION CARRIED. (4-0)**

**Intergovernmental Relations:**

There was nothing new to report at this time.

**Risk Management:**

There was nothing new to report at this time.

**CITIZEN COMMENTS:**

There were no citizen comments.

**ONCE AROUND THE TABLE:**

Commissioner Behnke announced the King County Commissioners bi-monthly meeting will be held on Wednesday, November 18, 2009 in Shoreline. The meeting will include a panel discussion of legislative priorities.


There were no additional Board comments.

**EXECUTIVE SESSION:**

The Board went into a ten minute Executive Session at 5:21 p.m. to discuss disposal of real estate and potential litigation under guidelines of RCW 42.30.110. The Executive Session was extended an additional 5 minutes at 5:31 p.m. The Executive Session was extended an additional 5 minutes at 5:36 p.m. The Executive Session ended at 5:41 p.m.

There was no further business or discussion and the meeting was adjourned at 5:41 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Monday, November 30, 2009 at 4:30 P.M.**

  
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Ronnie Behnke, Chair

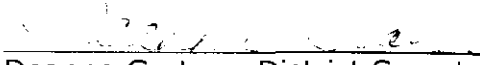
  
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Charlotte Ryan, Commissioner

  
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Craig Violante, Commissioner

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Russ Price, Commissioner

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Mike Warfel, Commissioner

  
Deanna Gratzner, District Secretary

Attachment Meeting Agenda  
Chief's Report  
Vision House Thank you  
Resolution 469  
Resolution 470  
Letter requesting use of St. 42  
Memo - Communications Responsibilities  
Verizon Letter of Consent and Diagram