

**"FINAL"**

**King County Fire Protection District 40**

***Regular Commissioners' Meeting  
And Benefit Charge Appeals Hearing  
February 26, 2009  
4:30 p.m.***

**Commissioner**  
RONNIE BEHNKE

**Commissioner**  
MIKE WARFEL

**Commissioner**  
CHARLOTTE RYAN

**Commissioner**  
RUSS PRICE

**Commissioner**  
CRAIG VIOLANTE

**Deputy Chief**  
BOB VAN HORNE

**Board Secretary**  
DEANNA GRATZER

**CALL TO ORDER:**

Commissioner Behnke called the regular meeting of the Board of Fire Commissioners for King County Fire Protection District 40 to order at 4:30 p.m. Commissioners present for the Call to Order: Behnke, Ryan, Price, Warfel and Violante. Also attending were Secretary Gratzner, Consultant Paul Witt, Attorney Kinnon Williams and Deputy Chief Bob Van Horne.

**BENEFIT CHARGE APPEALS HEARING:**

There were no Benefit Charge appeals to be considered other than administrative action for requests for monitored alarm credits.

Board Chair Commissioner Behnke called for comments regarding the Benefit Charge. Hearing none, the Benefit Charge Appeals hearing closed at 4:31 p.m.

**CITIZEN COMMENTS FOR AGENDA ITEMS:**

There were no Citizen comments for agenda items.

**CORRESPONDENCE:**

Correspondence received consisted of a cash transmittal receipts in the amount of \$1,469.00 deposited to the Expense Fund.

**FINANCIAL REPORTS:**

Financial reports were provided to the Board.

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Financial reports are available to the public upon written request.

### **FIRE CHIEF'S REPORT - Presented by Deputy Chief Bob Van Horne:**

#### **Personnel:**

There is nothing new to report at this time.

#### **Miscellaneous:**

Chief Van Horne will present the commissioners with a proposal to replace the cook top and oven at Station 17. The current size is not adequate for the staffing level. Estimated cost is expected to exceed \$5,000.

B/C Moe attended a recent Fairwood Greens Homeowners meeting. Chief Van Horne's name was offered as a contact for citizen questions or concerns.

#### **Significant Incidents:**

There were not significant incidents to report.

### **UNFINISHED BUSINESS:**

#### **Retreat/Workshop:**

The Board of Commissioners Retreat/Workshop is at 9:00 a.m. on March 14, 2009, at Station 13. Agenda items were provided to Secretary Gratzer for preparation of the agenda.

### **CONSENT CALENDAR:**

- a. Minutes of the Previous Meeting - February 13, 2009
- b. Expense Fund Vouchers No. 03001 through 0311--Amount \$7,607.44

A **MOTION** was made by Commissioner Ryan and **SECONDED** by Commissioner Price to approve the consent calendar as presented. The **MOTION CARRIED (5-0)**.

### **NEW BUSINESS:**

#### **Public Disclosure:**

Commissioners were reminded of the April 15, 2009 filing deadline for the Public Disclosure - F1 Report.

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### **Asset Transfer Document:**

Attorney Kinnon Williams presented the Board with the completed Asset Transfer Agreement that was reached between the District and the City of Renton.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel authorizing Board Chair Commissioner Behnke and District Secretary Deanna Gratzer to sign Asset Transfer and all associated documents required to execute the Asset Transfer as presented. The **MOTION CARRIED (5-0)**.

Commissioner Violante thanked Kinnon Williams and Marty Wine for the copious amount of hours and efforts expended in the preparation of the Asset Transfer. Marty Wine was the key liaison between the District and City and her efforts are commended.

### **Insurance Coverage:**

Consultant Paul Witt requests Commissioner acknowledgement that assisting in the disposition of assets is in the scope of his contract, and to assist in the sale of district owned vehicle, it may be necessary for Paul Witt to drive District apparatus.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Warfel to acknowledge that Consultant Paul Witt has the authority to operate District owned vehicles to assist in the sale of the vehicles. The **MOTION CARRIED (5-0)**.

### **WORKGROUP REPORTS:**

#### **Capital Facilities/Equipment:**

King County Fire District 50 (Skykomish) presented the District with an offer of \$25,000 for the 1993 Darley - Spartan Fire Engine.

A **MOTION** was made by Commissioner Price and **SECONDED** by Commissioner Warfel to accept the offer of \$25,000 for the 1993 Darley-Spartan Fire Engine; and to authorize the Board Chair and District Secretary to sign the bill of sale and transfer title. The **MOTION CARRIED (5-0)**.

Commissioner Price spoke with The Renton School District inquiring of possible interest in computer equipment.

Consultant Paul Witt spoke with the Fire Science professor at Skagit College for possible interest the 1990 Fire Engine.

Consultant Paul Witt reported that he removed all signage at the 10810/10828 facility that would indicate it is a fire station.

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### **Community Relations:**

Attorney Kinnon Williams presented the completed scrapbook project to the Board. The worn scrapbooks were reproduced on a thumb drive and are available to citizens at their request.

Commissioners Ryan and Warfel will prepare a thank you letter from the Board to Marla Williams for the remarkable work done in the reproduction of the scrapbooks.

Consultant Paul Witt presented the Board with the invoice from Marla Williams/Northwest Passages, Inc. with the suggestion of processing a special voucher to expedite payment of the invoice.

A **MOTION** was made by Commissioner Violante and **SECONDED** by Commissioner Price to authorize Secretary Gratzner to prepare a special voucher; and Board Chair Behnke to sign the voucher to expedite payment to Northwest Passages, Inc. The **MOTION CARRIED (5-0)**.

### **Finance:**

District Secretary Deanna Gratzner is working with the Washington State Auditor on the Districts' 2006/2007 audit.

### **Policy:**

Commissioners Behnke and Ryan continue to review the Department Policy and Procedure Manual. However, there is nothing new to report at this time.

### **Intergovernmental Relations:**

Commissioner Violante reminded the Board of the Pulitzer Prize print, "Lull in the Battle" by Jerry Gay that was presented to the Board at the opening of Station 13. The print is currently in the small conference room of Station 13.

Station Captain Erik Wallgren has expressed interest in displaying District owned prints and art work in the office area of Station 17.

Consultant Paul Witt will work cooperatively with Station Captain Erik Wallgren to display the "Lull in the Battle" print and other District owned art work/pictures at Station 17.

Consultant Paul Witt will insure something is affixed to these assets identifying them as District owned.

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### **Risk Management:**

The Workgroup met with Gordon MacIlvennie and was presented with the policy renewal. Coverage levels were reviewed and modified. The Workgroup will present the renewal premium in the amount of \$16,573 at the next meeting.

### **CITIZEN COMMENTS:**

There were no citizen comments.

### **ONCE AROUND THE TABLE:**

Commissioner Ryan stated she was impressed with Marla Williams work on the scrapbook project.

Commissioner Violante stated his daughters dance team has almost completed building the back drops for their dance competition. The dance team has been utilizing the old facility to build the back drops.

There were no other Board comments.

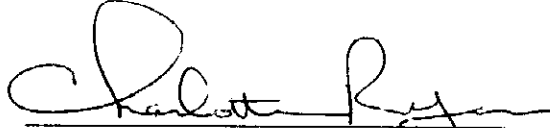
### **EXECUTIVE SESSION:**

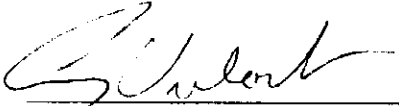
The Board went into a ten minute Executive Session at 5:15 p.m. to discuss potential litigation under guidelines of RCW 42.30.110. The Executive Session was extended an additional 5 minutes at 5:25 p.m. The Executive Session ended at 5:30 p.m.

The meeting was adjourned at 5:30 p.m.

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, March 12, 2009 at 4:30 P.M.**

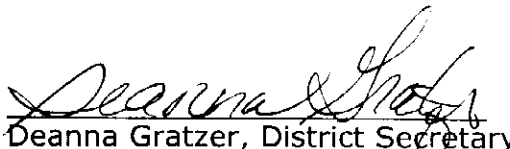
  
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Ronnie Behnke, Chair

  
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Charlotte Ryan, Commissioner

  
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Craig Violante, Vice Chair

  
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Russ Price, Commissioner

  
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Mike Warfel, Commissioner

  
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Deanna Gratzner, District Secretary

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Attachment Meeting Agenda  
Chief's Report  
Cash Transmittal