
KING COUNTY FIRE PROTECTION DISTRICT 40
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES



11/08/2018

DATE: November 8, 2018

TIME: 5:00 p.m.

PURPOSE: Regular Meeting

LOCATION: Fire Station 13: 18002 – 108th Ave SE, Renton

ATTENDANCE:

KCFD #40

Commissioner Little
Commissioner Sartnurak
Commissioner Ryan
Commissioner Nicholson
Eric Quinn, District Attorney
Cindy Buchan, Secretary

RENTON RFA

Fire Chief Rick Marshall
Chris Krystofiak
Robert Hyslop
Brandon Weeks
Brandon Cauldwell

Steven Trujillo
Chris Gerke
Kelly Carpenter
Chief Proux

PUBLIC

Andrew K. Schneider

CALL TO ORDER:

Commissioner Vice Chair Little called the meeting of King County Fire Protection District #40 to order at 5:00 p.m. with Commissioners Ryan, Sartnurak, and Nicholson present. Commissioner Parsons was absent as excused at a prior meeting. No future absence recorded.

Commissioner Little led the pledge of allegiance.

CORRESPONDENCE:

None

CHIEFS REPORT:

Chief Marshal gave an overview of his written report which included:

1. Future Women in EMS/Fire Workshop
2. New Extrication Tools

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3. Homeless Task Force
4. Stormwater Compliance
5. 2018 Public Outreach Events
6. Local Records Grant Program Recipient
7. Fire Station 15 Update
8. Washington Public Employees Labor Relations Association Conference
9. New Water Rescue Apparatus
10. New Headquarters Station Progress
11. October Responses

A copy of the report is on file with the minutes.

UNFINISHED BUSINESS:

Budget Resolutions:

The following documents were drafted by our attorney and presented to the board for adoption:

- Resolution 535: 2019 Limit Factor Increase
- Resolution 536: 2019 Property Tax Increase
- Resolution 537: 2019 Property Tax Levy
- Resolution 538: 2019 Benefit Charge

It was Moved by Commissioner Sartnurak and Seconded by Commissioner Nicholson to approve the Resolutions as read. Motion Approved (4-0).

Renton RFA Contract:

District Attorney Eric Quinn outlined two issues regarding the contract between FD40 and the Renton RRFA:

1. The current contract: There seems to be a communications issue, especially regarding the reason for a 9.1% increase for services over last year. It is difficult to know why there is such a large increase just by looking at a spreadsheet. More discussion is necessary on a more personal level of communication. The current contract contains a 3-year early termination clause, which resets each January 1. Taking action now still allows for three years of negotiations before the current contract expires.
2. The newly proposed contract: The Renton RFA has proposed that Fire District 40 pay 14.3% (revised from an original amount of 17%) of the Renton RFA's revenue with certain items excluded. Fire District 40 will need assurance that they will not be contributing financially to the Renton RFA's start-up costs.

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NEW BUSINESS:

Surplus Amkus Tool (Jaws of Life):

Because Fire District 40 purchased a new Holmatro tool (see minutes of July 12, 2018), the Board suggested that the old Amkus tool be surplused. Chief Marshall suggested that the Amkus tool be used by the recruits in the Training Academy. After further discussion, Attorney Quinn was instructed to draft a resolution for surplusing the Amkus (Jaws of Life).

King 40 Records Custodian:

While preparing records to be archived, we discovered that Fire District 40 must have an official Records Custodian. **It was Moved by Commissioner Ryan and Seconded by Commissioner Nichelson to appoint Commissioner Sartnurak as the Fire District 40 records custodian. Motion Approved (4-0).**

Association Memberships:

The Board discussed the various associations that the District belongs to, as well as their worth to the District. It was decided to continue membership in the Washington Fire Commissioners Association, cancel membership in the King County Fire Commissioners Association, and obtain membership in the Washington State Chiefs and the King County Chiefs Associations. These associations provide better training opportunities than what is available through the King County Commissioners Association.

Move to Station 17:

- Commissioner Office & Storage Needs: Commissioner Sartnurak is collecting bids to remodel Station 17 for the Commissioners' Office and related storage needs.
- IT/Computer needs: Commissioners discussed the computer needs for Station 17, including a printer/scanner/copier. They will look at State bids.
- Moving logistics and timelines: The large storage room has been cleaned out, and the remaining items moved to the smaller bay storage room. Once Station 17 is ready, the Commissioners will move out of Station 13. Commissioner Ryan asked Chief Marshall if the Renton RFA would charge District 40 rent if we weren't moved out of the small bay storage room by January 31, 2019 (the end of the rental contract). He replied that the RFA will work with the District on their move and would not charge rent for the storage room.
- Revised meeting location: A new meeting location, which would be closer to our new Station 17 headquarters, was discussed. Some suggestions were the library, the Sheriff's Office, Fairwood County Club, or a church. Commissioner Little will research the matter and bring recommendations back to the Board.
- Revised Meeting Location Resolution: We will need to revise our Resolution when a new meeting location is obtained.

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FINANCIAL REPORTS:

The October Reports were not yet available.

CONSENT AGENDA:

The consent agenda consisted of:

- October 8, 2018 regular meeting minutes and special meeting minutes of October 18, 2018.
- November Accounts Payable Vouchers in the amount of \$12,502.96, and November Payroll Vouchers in the amount of \$4,379.32.

Commissioner Nichelson Moved and Commissioner Sartnurak Seconded to approve the consent agenda as presented. Motion Approved (4-0). Copies of the consent agenda are on file with the minutes.

WORKGROUP REPORTS:

- **Finance** (Ryan + Little)
The exit interview with the Auditors office is scheduled for the December meeting with a full board of commissioners present. The 2019 Budget Resolution will be presented at the December meeting after the attorney reviews the document.
- **Communications** (Nichelson + Ryan)
The newsletter is ready and planning to mail out in December.
- **Facilities + Equipment** (Parsons + Sartnurak)
Commissioner Sartnurak reported they are still getting specs for the new engine.
- **Special Projects** (Nichelson + Little)
They are reviewing the policies and procedures.
- **Renton RFA Contract** (Sartnurak + Parsons)
Discussion in Executive Session.
- **Renton RFA Representative** (Sartnurak)
Commissioner Sartnurak stated that the Chief covered everything in his Chief's Report.

PUBLIC COMMENT:

Resident Andrew Schneider spoke addressing the communication breakdown between Renton RFA and King 40 as it pertains to their contract. Andrew asked if and when the information and some clarification will become available? Attorney Quinn stated we currently do not have clarification on the information.

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EXECUTIVE SESSION

At 6:04 PM to discuss the RFA contract. Pursuant to RCW 42.30.110 (1) (i), the Board convened into executive session for 15 minutes to discuss with legal counsel representing the District litigation or legal risks of a proposed action or current practice that the District had identified, when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the District.

At 6:19 Executive session ended.

The meeting reconvened at 6:20 p.m.

Commissioner Little reread the motion that was tabled at the October 18, 2018 Special Meeting: **“ Commissioner Ryan moved and Commissioner Little seconded that the District give notice to the Renton RFA of its intent to terminate the contract currently in effect between the Parties, with an effective termination date of January 1, 2022.”**

Commissioner Sartnurak stated that she sees a breakdown in communication between the Renton RFA and Fire District 40. We have been working on a new contract since last November without success. Due to the termination of notice requirement, the commissioners feel it's necessary to give notice now, as it will allow more time to continue to work on a resolution.

Commissioner Ryan thanked the members of IAFF Local 864 all their service. She explained that this action is not about the quality of service or anything related to the firefighters but is on an administrative level.

Commissioner Nichelson stated how much she respects the firefighters for their service, but they need to know what all is involved with the contract. She gave an example of the cable company, who has given years of excellent bundled service. Then they raise their rates, and you want to know why. What's changed in the bundle? We have been unable to get those answers for what is included in the increase from the Renton RFA and why Fire District 40 feels we must “start the clock.” She said this is not an easy decision. The commissioners are committed to making responsible decisions and to continue to work on a contract that is equitable for all sides.

Chief Marshall understands this decision and it is not unexpected. It does not change Renton RFA's commitment of service to Fire District 40.

Each Commissioner agreed that this is not a firefighter performance issue and agrees Renton RFA is the best choice for service.

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Commissioner Little called for a vote on the motion. Motion Approved (4-0). Attorney Quinn stated he will draw up a letter for the Renton RFA governing board.

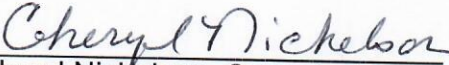
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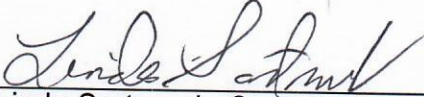
None.

ADJOURNMENT

With no further business the meeting was adjourned at 6:29 p.m.

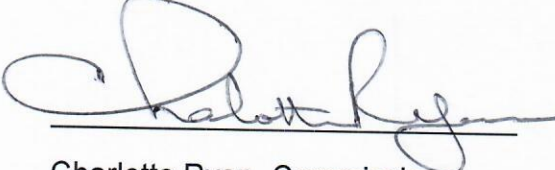
The next regular meeting of the Board of Fire Commissioners will be held on **Thursday December 13, 2018 at 5:00 p.m. at Station 13.**



Cheryl Nicholson, Commissioner


Linda Sartnurak, Commissioner


Steve Parsons, Chair


Ronnie Little, Commissioner


Charlotte Ryan, Commissioner


Cindy Buchan, Board Secretary

Attachments: Fire Chiefs Report
Copies of Correspondence
Consent Agenda Items

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