



KING COUNTY FIRE PROTECTION DISTRICT 40

BOARD OF FIRE COMMISSIONERS

SPECIAL MEETING MINUTES

12/16/2022

DATE: December 16, 2022

TIME: 1:00 PM

PURPOSE: To Conduct Business Due to Cancellation of Regular Meeting

LOCATION: FAIRWOOD LIBRARY
17009 140th Ave SE, Renton, WA 98058
and
ZOOM MEETING (www.zoom.us)
Meeting ID: 886 4934 4889
Password: 245066

ATTENDANCE:

| | |
|-----------------------------------|----------------------------------|
| KCFD #40 | RENTON RFA |
| Joe Pratt, Commissioner | Charles DeSmith, Deputy Chief |
| Charlotte Ryan, Commissioner | Steve Heitman, Fire Chief |
| Steve Parsons, Commissioner | Scott Murphy, Facilities Manager |
| Andrew Schneider, Commissioner | Mark Seaver, Deputy Chief |
| Laura Buckley, District Secretary | |
| Eric Quinn, Attorney | PUBLIC |
| | NONE |
| Christine Gillian, Consultant | |

CALL TO ORDER + MOTION FOR ABSENT COMMISSIONERS:

Commissioner Schneider called the regular meeting of King County Fire Protection District #40 to order at 1:02 PM with Commissioners Pratt, Parsons, and Ryan present. It was **Moved by Commissioner Parsons to excuse Commissioner Sartnurak from this evening's, December 16, 2022, special meeting. Commissioner Pratt seconded. No discussion. Motion Approved (4-0).** No absentee motions were requested for the next regular board meeting.

Commissioner Schneider led the pledge of allegiance.

Professionalism • Integrity • Leadership • Accountability • Respect

CHIEF'S REPORT:

- Chief Heitman Report
- EMS/Health & Safety Report – DeSmith
- Support Services – Seaver
- Public Outreach - DeSmith

CORRESPONDENCE:

NONE

UNFINISHED BUSINESS:

- **Set Date/Time/Location for February Meeting (Fire Benefit Charge)**
Two meetings in February for FBC appeals. Set for 2nd and 4th Wednesday in February, the 8th and 22nd 6PM at Renton Regional Fire Authority Station 13.
- **Cell Tower Lease**
Finalized cell tower lease has been reviewed and approved by Attorney Eric Quinn. **It was Moved by Commissioner Pratt to accept the cell tower lease as presented (amended to have Board Chair Sartnurak sign). Commissioner Parsons seconded. Motion Approved (4-0).**
A copy of the Cell Tower Lease is on file with the minutes.
- **F431 Engine Aid Car Surplus**
 - Two aid cars stripped ready to for surplus
 - 1 engine ready
 - 1 more engine being used for training, then will be stripped and ready for surplus
- **Travel/Training Expense Policies**
The policy workgroup will bring revised policies to January 2023 meeting.

NEW BUSINESS:

- **Resolution No. 575 (2023 Budget)**
Finalizing the 2023 budget, resolution already passed and submitted to King County. The signing of the resolution is for or our records only. **It was Moved by Commissioner Pratt to adopt Resolution No. 575: (2023 Budget). Commissioner Parsons seconded. Motion Approved (4-0).**
A copy of Resolution No. 575: (2023 Budget) Resolution is on file with the minutes.
- **Resolution No. 576 (Regular Meeting Date/Time/Location)**
No home as of yet. Scheduling the January 2023 meeting for the 4th Tuesday in January the 24th at 6pm at the Fairwood Library. Joe Quinn offered to cover as legal counsel

Professionalism • Integrity • Leadership • Accountability • Respect

for the January 24, 2023 special meeting. No resolution to be adopted at this time.

CONSENT AGENDA:

The consent agenda consisted of:

- November 23, 2022 Special Meeting Minutes
- December A/P Voucher in the amount of \$8,753.50
- December Payroll in the amount of \$1,585.60

It was Moved by Commissioner Pratt to approve the consent agenda as presented. Commissioner Parsons seconded. No discussion. Motion Approved (4-0).

Copies of the approved vouchers are on file with the minutes.

WORKGROUP REPORTS:

- **Finance** (Pratt + Ryan)
Commissioner Ryan advised the workgroup is preparing for 2023 and the assumed upcoming audit
- **Communications** (Ryan + Schneider)
Pictures from the website have been received, need to be posted online. Working on the next newsletter.
- **Facilities & Equipment** (Parsons + Schneider)
The new engine is in service and is being well received by crews.
- **Policies & Special Projects** (Parsons + Pratt),
Will be adding workgroup designation to the January 2023 agenda.
- **Renton RFA Liaison** (Sartnurak)
None

PUBLIC COMMENT:

NONE

GOOD OF THE ORDER:

NONE

Professionalism • Integrity • Leadership • Accountability • Respect

EXECUTIVE SESSION:


NONE

ADJOURNMENT:

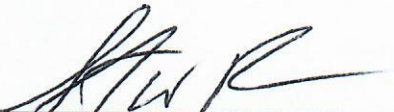
As there was no further business, the meeting was adjourned at 1:40 PM

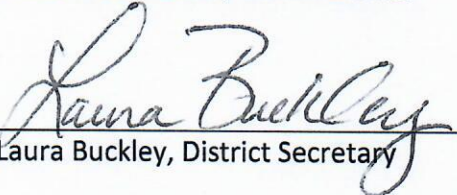

Joe Pratt, Commissioner


Charlotte Ryan, Commissioner


Linda Sartnurak, Commissioner


Andrew Schneider, Commissioner


Steve Parsons, Commissioner


Laura Buckley, District Secretary

The next regular meeting of the Board of Fire Commissioners is cancelled. A special meeting will be held on **Tuesday, January 24, 2023, at 6:00PM at the Fairwood Library, 17009 140th Avenue SE, Renton, WA 98058 and via Zoom (meeting ID: 886 4934 4889, Password: 245066).**

Attachments: Agenda
Chief's Report
Resolution No. 575 2023 Budget
Cell Tower Lease
Voucher Approval Documents

Professionalism • Integrity • Leadership • Accountability • Respect