
KING COUNTY FIRE PROTECTION DISTRICT 40
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
4/13/2023



DATE: April 13, 2023
TIME: 6:00 PM
PURPOSE: Regular Meeting
LOCATION: RENTON STATION 13
18002 108th Ave SE, Renton, WA 98055
and
ZOOM MEETING (www.zoom.us)
Meeting ID: 886 4934 4889
Password: 245066

ATTENDANCE:

KCFD #40	RENTON RFA
Joe Pratt, Commissioner	Steve Heitman, Chief
Charlotte Ryan, Commissioner	Charles DeSmith, Deputy Chief
Linda Sartnurak, Commissioner	Mark Seaver, Deputy Chief
Andrew Schneider, Commissioner	Scott Murphy, Facilities Manager
Eric Quinn, Attorney	
Jim Torpin, Consultant	PUBLIC
	None

CALL TO ORDER + MOTION FOR ABSENT COMMISSIONERS:

Commissioner Schneider called the regular meeting of King County Fire Protection District #40 to order at 6:00 PM with Commissioners Pratt, Ryan, and Sartnurak present. Commissioner Parsons and Secretary Buckley were excused by prior motion (see minutes of 3/9/2023). No absentee motions were requested for the next regular board meeting.

Commissioner Schneider led the pledge of allegiance.

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CORRESPONDENCE:

None

CHIEF'S REPORT:

- Chief's Report – Heitman
- EMS/Health & Safety Report – DeSmith
- Response Operations Report – Seaver
- Response Operations Statistics YTD through March 2023

A copy of the Chief's Report is on file with the minutes.

CORRESPONDENCE:

None

UNFINISHED BUSINESS:

• **Cell Tower Contract Payment Update**

We received the signing bonus and first year's lease payments per the new cell tower contract. When asked what we should do with the two checks received at the previous rate, Attorney Quinn replied that we should void them.

• **Surplus Engine 437 Update**

Engine 437 has been sold through the Washington State Department of Enterprise Services (DES), and we received a check in the amount of \$4,576.38. Neither of the surplus aid cars have been sold yet.

• **Resolution No. 577: Levy Lid Lift**

Attorney, Eric Quinn spoke to the two resolutions presented to the Board. Both would restore the District's property tax levy rate to \$1.00 per \$1,000 assessed valuation for six years, but one would establish a limit factor based on the greater of 1% or the consumer price index (CPI) and the other would establish a limit factor of up to 6%. **It was moved by Commissioner Pratt to adopt Resolution No. 577 (using the greater of 1% or CPI). Commissioner Ryan seconded.**

A discussion followed comparing the pros and cons of each resolution. Commissioner Pratt said he believed that requesting 6% is asking too much from our citizens. Commissioner Sartnurak reported that both Kent Schools and King County (a Crisis Care Levy) have measures on the ballot. Commissioner Ryan asked what the Renton RFA has decided regarding their levy lid lift. Chief Heitman responded that, while their governance board

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hasn't yet decided, they are leaning towards asking their voters for the greater of 1% or CPI. Following the discussion, a vote was taken and the **Motion Approved (4-0)**.

A copy of approved Resolution No. 577: Levy Lid Lift is on file with the minutes.

NEW BUSINESS:

- **City of Renton Promissory Note Payoff**

The City of Renton wants to payoff their Station 13 Promissory Note early in May. Secretary Buckley drafted a pay-off schedule for them and will inform the Board when they make the payment. Commissioner Ryan verified with the Consultant (Jim Torpin) that the pay-off amount is to be deposited into the District's Budget Stabilization Fund.

A copy of the Promissory Note Payoff Schedule is on file with the minutes.

- **Renton RFA: IT Contract Proposals**

The Renton RFA IT Department provided FD40 with two proposals to maintain our computer located at Station 17. Both proposals include high speed internet, automatic cloud backup, security updates, and IT help desk support at a monthly rate of \$260; however, one proposal also includes telephone service. While the monthly rate is the same for both options, set up costs are \$550 without telephone service and \$800 with telephone service. Commissioner Ryan stated that we need to find out when our Comcast contract expires before committing to a contract.

After further discussion, **it was moved by Commissioner Sartnurak to accept the proposal from the Renton RFA IT Department including telephone service. Commissioner Pratt seconded. Motion Approved (4-0).**

A copy of the Renton RFA IT Proposal (including telephone service) is on file with the minutes.

CONSENT AGENDA:

The consent agenda consisted of:

- March 9, 2023, Regular Meeting Minutes
- April A/P Vouchers in the amount of \$8,280.81
- April Payroll in the amount of \$3,279.72

It was Moved by Commissioner Sartnurak to approve the consent agenda as presented. Commissioner Pratt seconded. No discussion. Motion Approved (4-0).

Copies of the approved vouchers are on file with the minutes.

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WORKGROUP REPORTS:

- **Finance** (Pratt + Ryan)
Commissioner Pratt reported that the Finance Workgroup is currently working on the 2022 Annual Report. Commissioner Ryan added that deposits are still being made into the GO Bond Fund, which was closed in 2022 per Resolution No. 556. Jim Torpin said he would look into the matter.
- **Communications - Newsletter** (Pratt + Sartnurak)
Commissioner Sartnurak reported that she received our latest newsletter in the mail. She then asked about the possibility of coordinating with the Renton RFA consultant to produce an informational mailing on the levy lid lift. Chief Heitman restated his commitment that they are planning to work with FD40 on this matter.
- **Communications - Website** (Parsons + Ryan)
We have posted an advertisement for Pro/Con Committee members on the website. We are also in the process of publishing the 2023 minutes on line.
- **Policies & Special Projects** (Parsons + Sartnurak)
The workgroup is in the process of reviewing policies, which hasn't been done since 2019. They have already found a few that need to be either rescinded or revised.
- **Renton RFA Liaison** (Schneider)
Commissioner Schneider said that he attended the Renton RFA Governance Board Meeting on April 10. It was reported that Station 17 responded to 756 calls during the 1st Quarter, 2023. The calls accounted for approximately 12% of the total calls for the RFA; so while Station 17 isn't the busiest station in the RFA, it's not the slowest either.

PUBLIC COMMENT:

None

GOOD OF THE ORDER:

- Candidate Filing Week is May 15 – 19
- Commissioner Sartnurak will be attending a 4-week, Senior Public Safety Academy, May 16 – June 6, 2023.
- The Renton RFA will be holding discussions to educate the public on the Levy Lid Lift.
- Eric Quinn is offering a free seminar on Diversity Equity and Inclusion (DEI) on Friday, April 28 at 9 AM.

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EXECUTIVE SESSION:

None

ADJOURNMENT:

As there was no further business, the meeting was adjourned at 6:48 PM



Joe Pratt, Commissioner



Charlotte Ryan, Commissioner



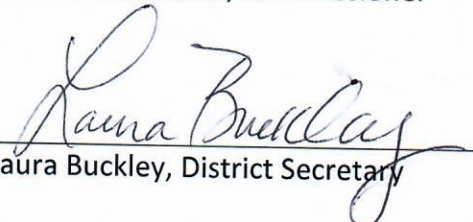
Linda Sartnurak, Commissioner



Andrew Schneider, Commissioner



Steve Parsons, Commissioner



Laura Buckley, District Secretary

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, May 11, 2023, at 6:00PM** at Renton Station 13, 18002 108th Avenue SE, Renton, WA 98055 and via Zoom (meeting ID: 886 4934 4889, Password: 245066).

- Attachments: Agenda
Chief's Report
Resolution No. 577: Levy Lid Lift (1% or CPI)
City of Renton Promissory Note: Early Payoff Schedule
Renton RFA: IT Contract Proposal (including phone)
Voucher Approval Documents

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