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**KING COUNTY FIRE PROTECTION DISTRICT 40**  
**BOARD OF FIRE COMMISSIONERS**  
**REGULAR MEETING MINUTES**



**7/13/2023**

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**DATE:** July 13, 2023  
**TIME:** 6:00 PM  
**PURPOSE:** Regular Meeting  
**LOCATION:** RENTON STATION 13  
18002 108<sup>th</sup> Ave SE, Renton, WA 98055  
*and*  
ZOOM MEETING  
Meeting ID: 886 4934 4889, Password: 245066

**ATTENDANCE:**

**KCFD #40**

Steve Parsons, Commissioner  
Joe Pratt, Commissioner  
Charlotte Ryan, Commissioner  
Linda Sartnurak, Commissioner  
Laura Buckley, District Secretary  
Eric Quinn, Attorney

**RENTON RFA**

Nathan Blakeslee, Captain  
Steve Heitman, Fire Chief  
Mark Seaver, Deputy Chief

**PUBLIC**

None

**CALL TO ORDER + MOTION FOR ABSENT COMMISSIONERS:**

Commissioner Pratt called the regular meeting of King County Fire Protection District #40 to order at 6:01 PM with Commissioners Parsons, Ryan, and Sartnurak present. Commissioner Schneider was previously excused from the meeting. No absentee motions were requested for the next regular board meeting.

Commissioner Pratt led the pledge of allegiance.

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**CORRESPONDENCE:**

None

**FIRE CHIEF'S REPORT:**

- Chief's Report – Heitman
- EMS/Health & Safety Report –Seaver
- Support Services – Seaver
- Response Operations Report- Seaver

*A copy of the Chief's Report is on file with the minutes.*

**UNFINISHED BUSINESS:**

- **Renton RFA/FD40 IT Contract**

**It was Moved by Commissioner Sartnurak to approve the Renton RFA contract for IT and telephone services as written, to be effective August 1, 2023. Commissioner Ryan seconded. No discussion. Motion Approved (4-0).**

*A copy of the signed contract is on file with the minutes.*

- **Renton RFA/FD40 Finance Discussion**

The discussion will be deferred to the next regular board meeting after the Board has reviewed the Renton RFA's response (see meeting of 6/8/2023).

- **Prop 1 Update**

The newsletter was mailed and delivered to residents earlier than anticipated. Commissioners Ryan and Parsons are adding the Prop 1 information to the website.

Board Attorney Quinn presented Resolution No. 578 to place the levy lid lift on the November 2023 ballot if the August 1, 2023, ballot measure does not pass.

**It was Moved by Commissioner Sartnurak to approve Resolution No. 578 as written. Commissioner Parsons seconded. No discussion. Motion Approved (4-0).**

*A copy of signed Resolution No. 578 is on file with the minutes.*

**NEW BUSINESS:**

None

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**CONSENT AGENDA:**

The consent agenda consisted of:

- June 8, 2023, Regular Meeting Minutes
- July A/P Vouchers in the amount of \$30,335.89
- July Payroll in the amount of \$1,903.53

**It was Moved by Commissioner Sartnurak to approve the consent agenda as presented. Commissioner Parsons seconded. No discussion. Motion Approved (4-0).**

*Copies of the approved vouchers are on file with the minutes.*

**WORKGROUP REPORTS:**

- **Finance** (Pratt + Ryan)  
Renton RFA CAO Babich has offered to meet with the Finance Workgroup to discuss the finance opportunities with FD40.
- **Communications - Newsletter** (Pratt + Sartnurak)  
The workgroup is beginning work on the next newsletter.
- **Communications - Website** (Parsons + Ryan)  
The workgroup will add Chief Heitman’s video on Prop 1 to the website.
- **Policies & Special Projects** (Parsons + Sartnurak)  
The workgroup is scheduled to begin policy reviews and will begin planning for the October Open House giveaways.
- **Renton RFA Liaison** (Schneider)  
No report – not in attendance.

**PUBLIC COMMENT:**

None.

**GOOD OF THE ORDER:**

Commissioner Ryan stated she and Commissioner Sartnurak attended an event at Station 17 to honor and reunite a patient and his family, community heroes, and the Station 17 crew who saved his life.

**EXECUTIVE SESSION:**

NONE

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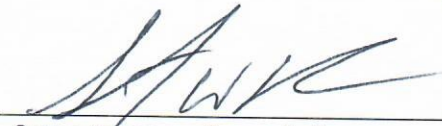
**ADJOURNMENT:**

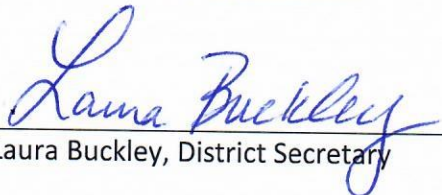
As there was no further business, the meeting was adjourned at 6:29 PM.

  
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Joe Pratt, Commissioner

  
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Charlotte Ryan, Commissioner

  
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Linda Sartnurak, Commissioner

  
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Steve Parsons, Commissioner

  
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Laura Buckley, District Secretary

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, August 10, 2023, at 6:00PM at Renton Fire Station #13, 18002 108<sup>th</sup> Avenue SE, Renton, WA 98055 and via Zoom to conduct district business.**

Attachments: Agenda  
Chief's Report  
Renton RFA/FD40 IT Service ILA  
Resolution No. 578  
Voucher Approval Documents

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