
KING COUNTY FIRE PROTECTION DISTRICT 40
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
11/9/2023



DATE: November 9, 2023
TIME: 6:00 PM
PURPOSE: Regular Meeting
LOCATION: RENTON STATION 13
18002 108th Ave SE, Renton, WA 98055
and
ZOOM MEETING
Meeting ID: 886 4934 4889, Password: 245066

ATTENDANCE:

| | |
|----------------------------------|------------------------------|
| KCFD #40 | RENTON RFA |
| Steve Parsons, Commissioner | Chris Krystofiak, Lieutenant |
| Charlotte Ryan, Commissioner | Mark Seaver, Deputy Chief |
| Linda Sartnurak, Commissioner | |
| Andrew Schneider, Commissioner | |
| Laura Taylor, District Secretary | |
| Eric Quinn, Attorney | |
| | PUBLIC |
| | Jeff Wyborny, Citizen |

CALL TO ORDER + MOTION FOR ABSENT COMMISSIONERS:

Commissioner Schneider called the regular meeting of King County Fire Protection District #40 to order at 6:04 PM with Commissioners Parsons, Ryan, and Sartnurak present.

It was Moved by Commissioner Parsons to excuse Commissioner Pratt from the meeting in progress. Commissioner Sartnurak seconded. No discussion. Approved 4-0.

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Commissioner Schneider led the pledge of allegiance.

CORRESPONDENCE:

NONE

FIRE CHIEF'S REPORT:

- Chief's Report – Seaver
- EMS/Health & Safety Report – Seaver
- Support Services – Seaver
- Response Operations Report – Seaver

A copy of the Chief's Report is on file with the minutes.

UNFINISHED BUSINESS:

NONE

NEW BUSINESS:

- **Resolution No. 579: Property Tax Increase – 2024**

Board Attorney Eric Quinn confirmed the resolution is required and submitted by the district annually to levy an increase in property taxes. The taxpayers will see an offset in their property taxes with a lessening of the assessed benefit charge.

It was Moved by Commissioner Parsons to adopt Resolution No. 579: Property Tax Increase – 2024 as written. Commissioner Sartnurak seconded. No discussion. Approved 4-0.

A copy of the approved resolution is on file with the minutes.

- **Resolution No. 580: Property Tax Levy – 2024**

Board Attorney Eric Quinn confirmed the resolution is required and submitted by the district to King County to levy taxes in calendar year 2024. The Resolution sets the District's 2024 property tax levy at \$1.00 per \$1,000.00 assessed value (\$4,680,000).

It was Moved by Commissioner Sartnurak to adopt Resolution No. 580: Property Tax Levy – 2024 as written. Commissioner Parsons seconded. No discussion. Approved 4-0.

A copy of the approved resolution is on file with the minutes.

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- **Resolution No. 581: Benefit Charge – 2024**

Board Attorney Eric Quinn confirmed the resolution is required and submitted by the district to King County to establish the benefit charge amount assessed in calendar year 2024. The Resolution sets the 2024 benefit charge amount at \$1,900,000, which is over \$1 million less than in 2023.

It was Moved by Commissioner Ryan to adopt Resolution No. 581: Benefit Charge – 2024 as written. Commissioner Sartnurak seconded. No discussion. Approved 4-0.

A copy of the approved resolution is on file with the minutes.

- **2021 – 2022 Audit Update**

The 2021 – 2022 accountability and financial audits audit are underway. Over the last 2-3 weeks Commissioners Ryan and Pratt and District Secretary Taylor have been gathering and submitting data requests. Commissioner Ryan informed the board an email was sent to all commissioners to join a virtual audit entrance conference on Monday, November 13th at 3:00 PM. By law, the auditor is required to invite the commissioners to an entrance conference, although commissioners are not required to attend. If three or more commissioners join the conference, it will create a quorum and a special meeting will need to be announced. Commissioners Sartnutak and Schneider expressed interest in attending the virtual conference, they will confirm their attendance through the email invitation, and there will be no quorum.

FINANCIAL REPORTS:

Commissioner Ryan reviewed the district's Q3 2023 financial activity which was postponed from the October regular meeting due to 2024 budget planning. Funds were deposited into the GO Bond fund again, which King County has again assured has been resolved. The GO Bond fund was to be closed in 2022, and no additional funds were to be deposited into the account.

A copy of the Q3 2023 financial report is on file with the minutes.

CONSENT AGENDA:

The consent agenda consisted of:

- October 12, 2023, Regular Meeting Minutes
- October 19, 2023, Special Meeting Minutes
- November A/P Vouchers in the amount of \$3,242,977.86
- November Payroll in the amount of \$4,760.65

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It was Moved by Commissioner Parsons approve the consent agenda as presented. Commissioner Sartnurak seconded. No discussion. Motion Approved (4-0).

Copies of the approved vouchers are on file with the minutes.

WORKGROUP REPORTS:

- **Finance** (Pratt + Ryan)
No report.
- **Communications - Newsletter** (Pratt + Sartnurak)
Commissioner Sartnurak announced the workgroup will begin to work on the next newsletter, and they plan to present it to the board at the December meeting.
- **Communications - Website** (Parsons + Ryan)
The workgroup has been keeping the website up to date.
- **Policies & Special Projects** (Parsons + Sartnurak)
District Secretary Taylor has requested new apparel with her updated last name embroidered. The workgroup will assess all apparel needs in 2024.
- **Renton RFA Liaison** (Schneider)
Commissioner Schneider reported Renton RFA is holding their regular board meeting next Monday. He reported that they are also in the process of being audited and recently had their entrance conference with the auditor.

PUBLIC COMMENT:

Jeff Wyborny, Citizen and KCFD40 Commissioner Position No. 1 Candidate, congratulated Commissioner Sartnurak on her electoral victory. He expressed his desire to explain his reasoning for running in the election and issue a challenge to the commissioners at a future meeting. He added that he attended the Station 17 Halloween Open House dressed in a Nutcracker's Drosselmeyer costume, he had a performance in Auburn at 3PM that afternoon.

GOOD OF THE ORDER:

Captain Krystofiak congratulated Commissioners Parsons and Sartnurak on their electoral victories, stating it is good to have them both back.

Commissioner Schneider echoed Captain Krystofiak's congratulations to the recently elected Fire District 40 commissioners and added congratulations to District Secretary Taylor as newly elected King County Fire District 43 Commissioner for Maple Valley.

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EXECUTIVE SESSION:

NONE

ADJOURNMENT:

As there was no further business, the meeting was adjourned at 6:34 PM.



Joe Pratt, Commissioner



Charlotte Ryan, Commissioner



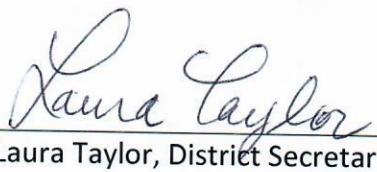
Linda Sartnurak, Commissioner



Steve Parsons, Commissioner



Andrew Schneider, Commissioner



Laura Taylor, District Secretary

The next regular meeting of the Board of Fire Commissioners will be held on **Thursday, December 14, 2023, at 6:00PM at Renton Fire Station #13, 18002 108th Avenue SE, Renton, WA 98055 and via Zoom to conduct district business.**

Attachments: Agenda

Chief's Report

Resolution No. 579: Property Tax Increase – 2024

Resolution No. 580: Property Tax Levy – 2024

Resolution No. 581: Benefit Charge – 2024

Q3 2023 Financial Report

Voucher Approval Documents

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