
KING COUNTY FIRE PROTECTION DISTRICT 40
BOARD OF FIRE COMMISSIONERS
REGULAR MEETING MINUTES
10/10/2024



DATE: October 10, 2024
TIME: 5:00 PM
PURPOSE: Regular Meeting
LOCATION: RENTON STATION 13
18002 108th Ave SE, Renton, WA 98055
and
ZOOM MEETING
Meeting ID: 886 4934 4889, Password: 245066

ATTENDANCE: KCFD #40
Joe Pratt, Commissioner
Charlotte Ryan, Commissioner
Linda Sartnurak, Commissioner
Andrew Schneider, Commissioner
Eric Quinn, Attorney

RENTON RFA
Chris Krystofiak, Captain
Steve Heitman, Chief

PUBLIC
None

CALL TO ORDER + MOTION FOR ABSENT COMMISSIONERS:

Commissioner Pratt called the regular meeting of King County Fire Protection District #40 to order at 5:00 PM with Commissioners Ryan, Sartnurak, and Schneider present. **It was moved by Commissioner Ryan to excuse Commissioner Parsons from this evening's meeting. Commissioner Schneider seconded. No discussion. Motion Approved (4-0).**

Commissioner Pratt led the pledge of allegiance.

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FIRE CHIEF'S REPORT:

Chief Heitman presented his Chief's report which included:

- Retirement and promotional interviews
- Entry-level firefighter interviews
- Meetings with Renton Mayor and Chiefs
- King County Fire Chiefs Association Leadership Seminar
- Center for Public Safety Excellence Workshop
- Senior Police and Fire Academy
- Annual Scout Night
- Annual All Officer Meeting

He also presented the following Division Reports:

- Office of the Fire Marshal
- Response Operations (significant incidents, training, public outreach)

A copy of the Chief's Report is on file with the minutes.

CORRESPONDENCE:

None.

UNFINISHED BUSINESS:

- **District Secretary**

Commissioner Pratt reported that, at this time, the vacant District Secretary position will be temporarily filled by the Finance Workgroup.

- **2025 Budget**

The Finance Workgroup is currently working on the budget. We will hold a public hearing at a Special Meeting held on Friday, October 25, 2024, at 5:00 PM.

EXECUTIVE SESSION:

None.

NEW BUSINESS:

None.

CONSENT AGENDA:

The consent agenda consisted of:

- September 12, 2024, Regular Meeting Minutes
- September A/P Voucher in the amount of \$1,734.92

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- October A/P Vouchers in the amount of \$11,937.21
- October Payroll in the amount of \$3,767.74
- October A/P Voucher (SWM tax) in the amount of \$1,798.08
- October A/P Voucher (Lacy & Par) in the amount of \$4,594.31

It was Moved by Commissioner Sartnurak to approve the consent agenda as presented. Commissioner Schneider seconded. No discussion. Motion Approved (4-0).

Copies of the approved vouchers are on file with the minutes.

WORKGROUP REPORTS:

- **Finance** (Pratt + Ryan)
Nothing additional.
- **Communications - Newsletter** (Schneider + Sartnurak)
Commissioner Schneider presented a draft fall newsletter for the Board's review. He will bring a final draft to the Special Meeting of October 25 for approval.
- **Communications - Website** (Parsons + Ryan)
Nothing to report.
- **Policies & Special Projects** (Parsons + Sartnurak)
Commissioner Sartnurak reported that the Fairwood Alliance is holding another meeting on October 15, and she requested that Commissioner Pratt attend in her place. She then explained that they will provide "bingo" cards again this year to be stamped by local merchants and the fire department. Completed cards will be entered into a drawing for a prize. She also reported that the postcards advertising our Open House/Halloween Party on Saturday, October 26 have been mailed out.

Chief Heitman stated that he has contacted King County to provide flaggers for pedestrians to cross Petrovitsky again this year.
- **Renton RFA Liaison** (Schneider)
The Renton RFA Governance Meeting will be held on Monday, October 14, 2024.

PUBLIC COMMENT:

None.

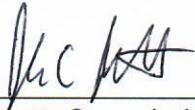
GOOD OF THE ORDER:

None.

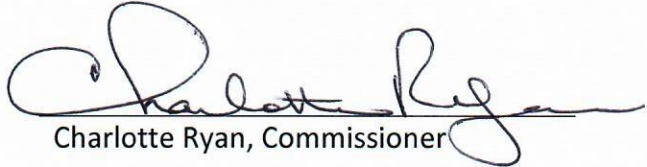
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ADJOURNMENT:

As there was no further business, the meeting was adjourned at 5:23 PM.



Joe Pratt, Commissioner



Charlotte Ryan, Commissioner



Linda Sartnurak, Commissioner

Steve Parsons, Commissioner



Andrew Schneider, Commissioner

A special meeting of the Board of Fire Commissioners will be held on ***Friday, October 25, 2024, at 5:00 PM at Renton Fire Station #13, 18002 108th Avenue SE, Renton, WA 98055 and via Zoom to conduct district business.***

The next regular meeting of the Board of Fire Commissioners will be held on ***Thursday, November 14, 2024, at 5:00 PM at Renton Fire Station #13, 18002 108th Avenue SE, Renton, WA 98055 and via Zoom to conduct district business.***

Attachments: Agenda
Chief's Report
Consent Agenda Documents
Draft Fall Newsletter

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